

Portal Suppliers

Supply Chain
Technology & Transformation

JABIL

19-September, 2025

Access to the Portal

REGISTRATION

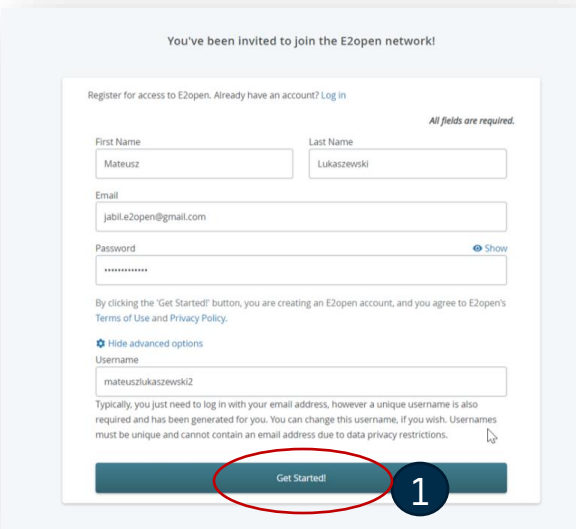
- Jabil will send an invitation email.
- **Registration is required.** You can register more email addresses if needed
- After registration, you can log in to the e2open portal at any time to see updated Forecast, PO & Goods Receipts information

ALERTS

- You can subscribe to email alerts to receive updates on Buyer placing a new PO or changes in Forecast.
- Find more information about available Alerts on the next slide.

NOTE: Jabil will continue to send PO pdfs via email from SAP as the legal & official Purchase Order document.

Registration



You've been invited to join the E2open network!

Register for access to E2open. Already have an account? Log in

All fields are required.

First Name: Mateusz, Last Name: Lukaszewski, Email: jabil.e2open@gmail.com, Password: [masked]

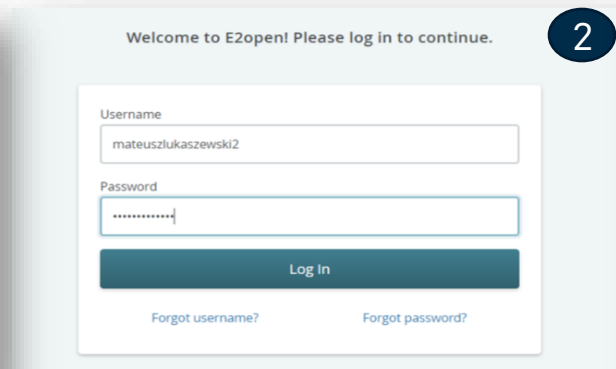
By clicking the 'Get Started' button, you are creating an E2open account, and you agree to E2open's Terms of Use and Privacy Policy.

Hide advanced options

Username: mateuszlukaszewski2

Typically, you just need to log in with your email address, however a unique username is also required and has been generated for you. You can change this username, if you wish. Usernames must be unique and cannot contain an email address due to data privacy restrictions.

1 Get Started



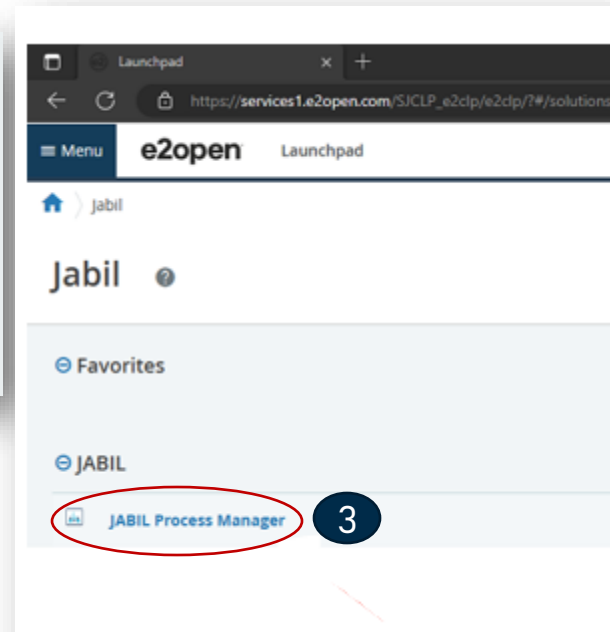
Welcome to E2open! Please log in to continue.

2

Username: mateuszlukaszewski2, Password: [masked]

Log In

Forgot username? Forgot password?



Launchpad

Menu e2open Launchpad

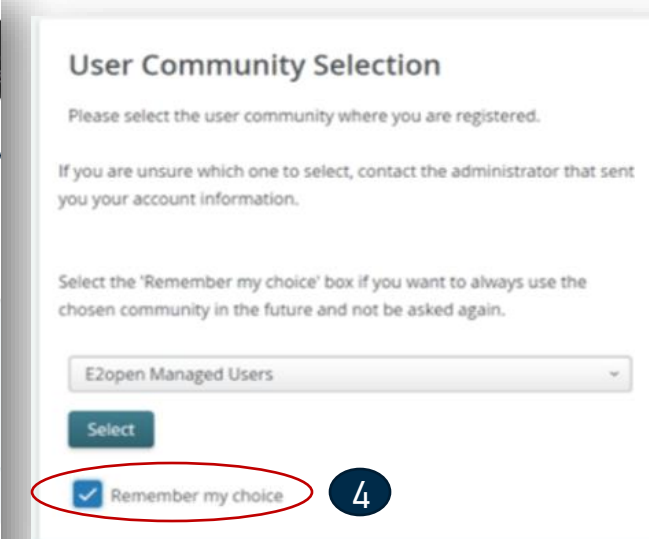
Jabil

Jabil

Favorites

JABIL

3 JABIL Process Manager



User Community Selection

Please select the user community where you are registered.

If you are unsure which one to select, contact the administrator that sent you your account information.

Select the 'Remember my choice' box if you want to always use the chosen community in the future and not be asked again.

E2open Managed Users

Select

Remember my choice **4**

1. After GO LIVE, you will receive an invitation email from the system. **Click GET STARTED.**
 - Follow the registration steps
 - **Note:** username by default is „first name” and „Last name,, but the username must be unique (if it already exists in the e2open database then you need to adjust it. **Click GET STARTED**
2. To log in – you can use the email address provided during registration or a username
3. After login you will be navigated to the e2open page >> Please click on **“JABIL Process Manager”**
4. Next step from the drop-down list please select **e2open Managed Users** and tick the checkbox to **remember your choice**

Logging in

After you completed the registration steps, the system will send a confirmation email with a link to use for future log-in.

From: E2open, LLC <doNotReply@e2open.com>
Subject: [production] Welcome to the E2open Network!



Welcome to the E2open Network

Your registration is complete! Thank you for joining the E2open Network. As a reminder, please use sample@email.com when logging in.

Here are some useful links you can bookmark to return to E2open:

- **Launchpad:** <https://services1.e2open.com> → use this link to go back to E2open and log in

Should you have any questions, please contact xxx@jabil.com

You can learn more about E2open [here](#).

NOTE: Please do not reply to this email address. If you have any questions or concerns, email them to xxx@jabil.com

the support contact person could be different

here you will see the email address you previously registered

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Support

Navigation

JABIL

Menu Add to Favorites My Workspace

1 Workspace

2

5

3

?

4

Mateusz Lukaszewski
MTIM Buyer: SAPSTG

Personalize My Workspace

3

Help Center

SCPM Help

e2open

- E2open Help Content Landing Page
- Business Flows
- Introduction
- Getting Started
- Navigation
- My Workspace
- Master Data
- Discrete Order
- Receipt
- Schedule Agreement
- Forecast
- Long Tail Partner
- Field Description
- Roles & Permissions
- Administration
- System Admin
- Appendix: Glossary

Henriett Bakos
MTIM Supplier: 0000260326

henriett_bakos@jabil.com-jabil
MTIM Supplier: 0000260326

Interface Preferences

Display Density

Comfortable Cozy Compact

Color Theme

Light Dark

English
GMT

mateusz_lukaszewski@jabil.com-jabil
MTIM Buyer: SAPSTG

Switch Role

- MTIM Supplier: 0000236789
- MTIM Supplier: 0000259205
- MTIM Supplier: 0000352221

About

About

Exit

4

How can Maestro help you?

Help Onboarding Tasks

Type in your question...

Exceptions

Supply Collaboration

Uploads & Downloads

My Profile & Administration

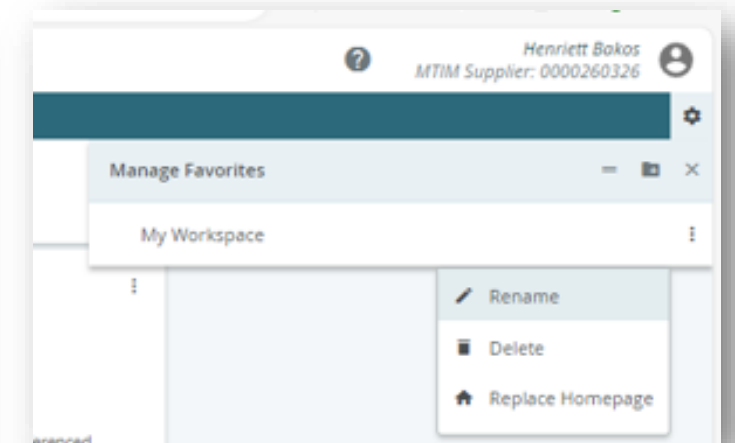
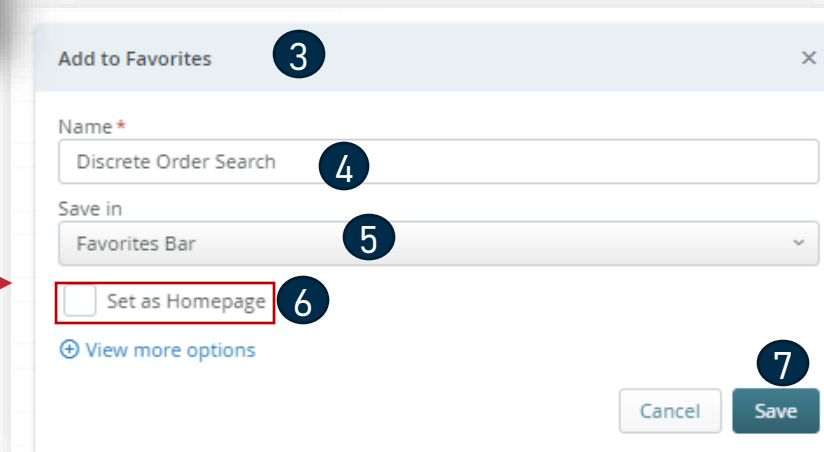
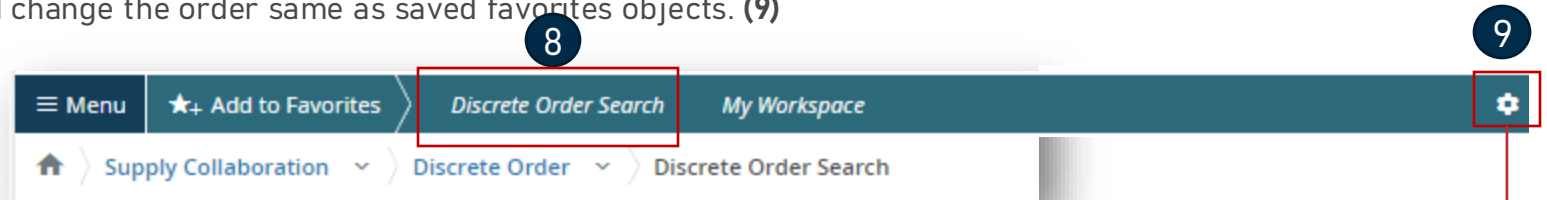
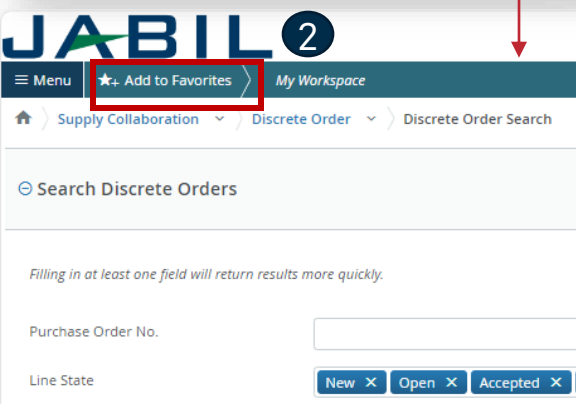
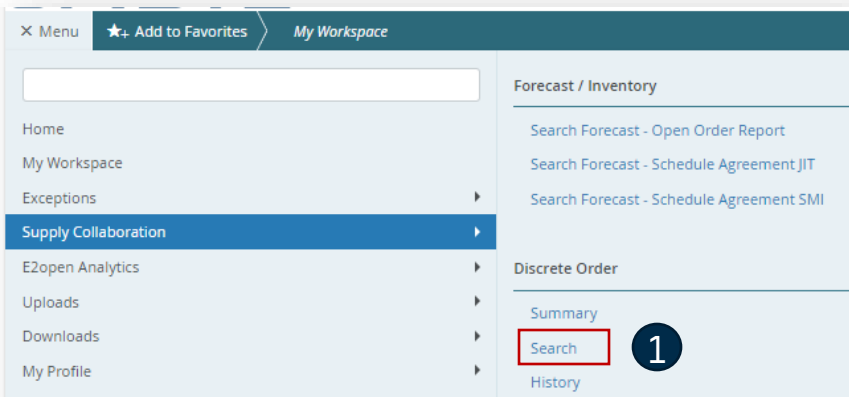
Maestro

- Menu (1)
- Favorites Bar (2)
- Online Help (3)
- **Switch Role (to see all Vendor code data) (4)**
- Maestro (interactive HELP!) (5)

Navigation - Favorite

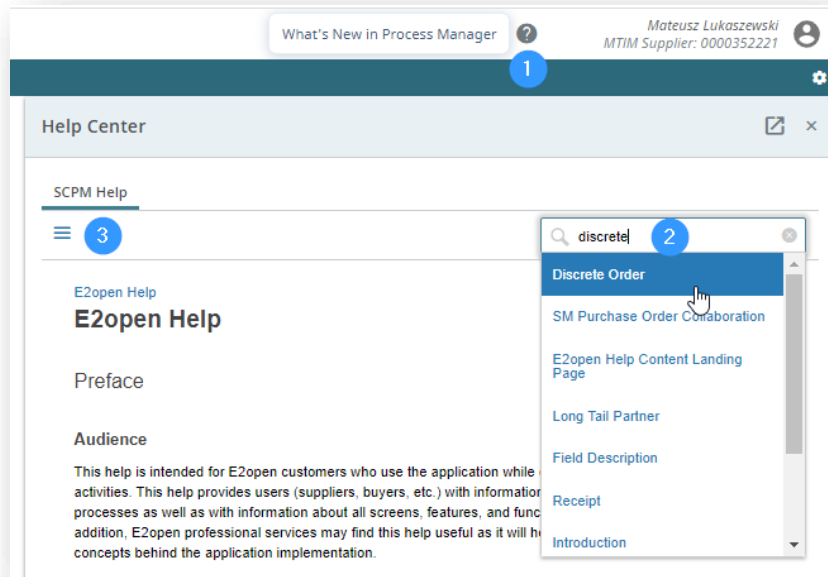
To save a preconfigured screen as **your Favorite**, follow the steps below:

- Navigate to the page you need to set as your favorite, e.g., Discrete Order List (1). Once on the page, click on Add to Favorites (2)
- Once the Add to Favorites (3) window opens, you can rename your Favorite (4) and choose its location (5) – Favorites man bar or a folder.
- Optionally, you can set the page as Homepage (6). To save the changes, click on Save (7)
- After saving, the page is visible on the Favorites bar (8).
- Anytime the User can add new folders, rename them, and change the order same as saved favorites objects. (9)



Online Help

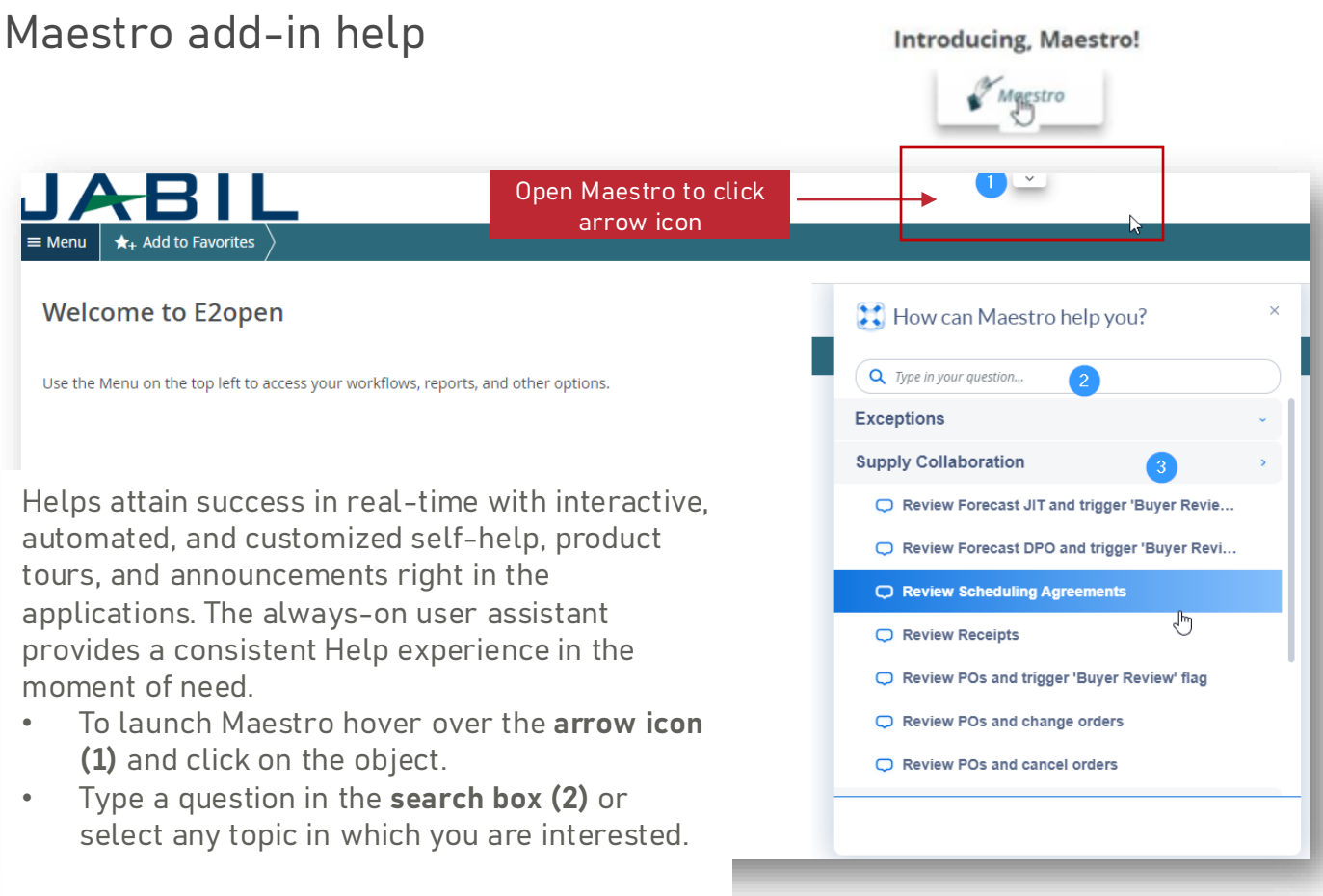
Built-in e2open help center



Provides users information about the application concepts and processes, as well as with information about all screens, features, and functionalities in the application

- Click on the **question mark icon (1)** to open the Help Center.
- Type in the search box phrase on which you need more **information (2)** or hit the **3 lines icon (3)** to open a menu with all available categories.

Maestro add-in help



Helps attain success in real-time with interactive, automated, and customized self-help, product tours, and announcements right in the applications. The always-on user assistant provides a consistent Help experience in the moment of need.

- To launch Maestro hover over the **arrow icon (1)** and click on the object.
- Type a question in the **search box (2)** or select any topic in which you are interested.

Email Alert Subscription

- You can subscribe to any email alert under the Menu tab **(1)**
- To enable notifications, go to My Profile > Email Alert Subscription **(2)**
- Select the required Exception Alert and swipe the button from left to right to turn on notifications. **(3)**

The system will then send you email alerts to your registered email address.

Setup to Receive Email Alerts

Preferences set by an admin are greyed out and cannot be changed

Filter by Group Name

	Filters	Subscribe	Group Name	Alert Name
	TES'	<input type="checkbox"/>	Discrete Order	Cancel Pending Response Alert
	TES'	<input checked="" type="checkbox"/>	Discrete Order	Cancel Request Alert
		<input type="checkbox"/>	Discrete Order	Cancel Request Rejected Alert
		<input checked="" type="checkbox"/>	Discrete Order	Discrete Order Summary Alert
	TES'	<input type="checkbox"/>	Discrete Order	Missing Order Response Alert
	TES'	<input checked="" type="checkbox"/>	Discrete Order	New Discrete Order Alert
	TES'	<input checked="" type="checkbox"/>	Discrete Order	Order Requested and Promised Delivery Date Mismatch Alert
	TES'	<input checked="" type="checkbox"/>	Discrete Order	Order Requested and Promised Quantity Mismatch Alert
	TES'	<input checked="" type="checkbox"/>	Discrete Order	PO Decommit Alert
	TES'	<input type="checkbox"/>	Discrete Order	Supplier Comments Alert
	TES'	<input checked="" type="checkbox"/>	Forecast	New or Changed Forecast Alert - DPO
	TES'	<input type="checkbox"/>	Forecast	New or Changed Forecast Alert - JIT
	SAT	<input checked="" type="checkbox"/>	Forecast	Projected Days Of Supply (SMI) Exception Alert

JABIL

Menu Add to Favorites Discrete Order Search My Workspace

Filter workflows

Home

My Workspace

Exceptions

Supply Collaboration

E2open Analytics

Uploads

Downloads

My Profile **1**

Email Alert Subscription

Email Alert Subscription **2**

Communication Details

After subscription, you will receive below consolidated Alerts for your Vendor code from different plants, based on Communication Period and Alert frequency.

Note: Alerts will be including only those POs that weren't included in the prior email alert!

System mail address:
donotreply@e2open.com

Please ensure you are not blocking these mail addresses!

SYSTEM ALERTS	SYSTEM COMMUNICATION PERIOD	ALERT FREQUENCY AT SUPPLIER
New or Changed Forecast Alert DPO (Discrete Purchase Order)	System release 4 times a day (1AM & 5AM / 1PM & 5PM UTC) based on Buyer approval	You will receive this Alert once per week, based on Buyer approval
New or Changed Forecast Alert JIT (Just in Time Schedule Agreement)		
Summary of Discrete Order Lines		
New Discrete Purchase Order	System release twice per day 12:30AM UTC and 12:30PM UTC	You will receive this Alert twice per day (only if Jabil place new PO)
Cancel request Alert	System release every 24 hours (00:00:00 UTC) with a summary	You will receive this Alert once per day (only if Jabil sends PO Cancellation request to you)
Cancel Pending Response Alert	After Cancel request Alert where the supplier hasn't responded in next 2 days System release that every 24 hours (00:00:00 UTC) with a summary	You will receive this Alert once per day (only if Jabil sent PO Cancellation request to you but no response back after 2 days)
Order Requested and Promised Date Mismatch Alert	System release every 24 hours (00:00:00 UTC) with a summary	You will receive this Alert once per day and no repeating PO data
Order Requested and Promised Quantity Mismatch Alert		
Missing Order Response Alert		
Projected Days of Supply Alert	AUTOMATICALLY Every 24 hours (00:00:00 UTC) with a summary but not including repeating information.	Applicable only for ZSM SA – SMI or SMCI model This alert is triggered when at least one collab bucket with projected days of supply has high or medium severity.
Discrete Order De Commit Alert		This alert is triggered when Confirmed arrival date is later than previously confirmed arrival date (or no commit) and don't not meet PO requested delivery date (late) and there was no push-out request originated from Jabil.

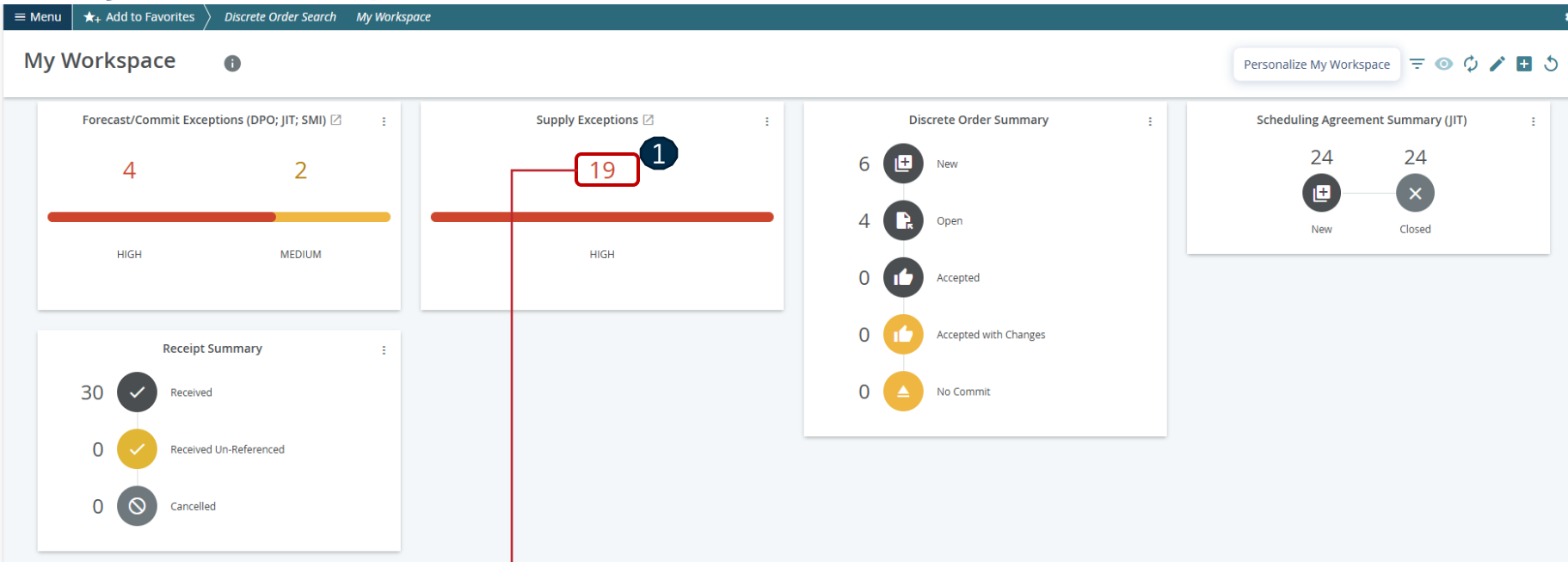
PO State Transitions

START/END	NEW	OPEN	ACCEPT	ACCEPT W/CHANGES	NO COMMIT	CLOSED	CANCELLEED
INITIAL SYSTEM	Change (Jabil)						
NEW		>Change (Jabil) >MRP buyer update	Accept (Supplier)	AWC (Supplier)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
OPEN		Change (Jabil) >MRP buyer update >Cancel Response (Accept/No Commit - Suppl)	Accept (Supplier)	AWC (Supplier)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
NO COMMIT		>Change (Jabil) >MRP buyer update	Accept (Supplier)	AWC (Supplier)	No Commit (backend sync up only)	Close (Jabil)	Cancel (Jabil)
ACCEPT		>Change (Jabil) >MRP buyer update	Accept (backend sync up only)	AWC (Supplier)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
ACCEPT W/CHANGES (AWC)		>Change (Jabil) >MRP buyer update	Accept (Supplier)	AWC (backend sync up only)	No Commit (Suppl)	Close (Jabil)	Cancel (Jabil)
CLOSED		Change (Jabil)				Close (Jabil)	Cancel (Jabil)
CANCELLEED		Change (Jabil)				Close (Jabil)	Cancel (Jabil)

Every PO change triggers PO line and PO Schedule line state change in e2open

1. NEW state > every new PO, not committed before
2. OPEN state > every PO where we have PO qty, delivery date, or price change
3. ACCEPTED > Every PO what the Supplier confirmed back and met fully with Jabil requested date and qty
4. ACCEPTED w/CHANGES > every PO that Supplier confirmed back BUT did not meet fully with Jabil requested date and qty
5. CLOSED > every PO where we have no more open qty in SAP or buyer put delivery completed indicator flag
6. CANCELLEED > every PO that Buyer cancel from SAP

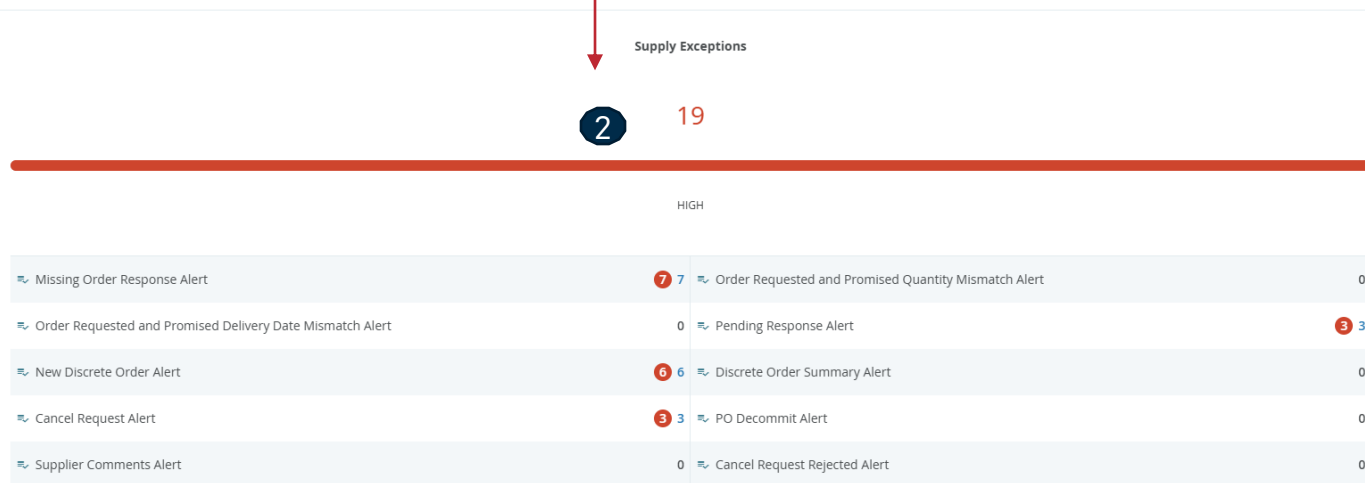
My Workspace



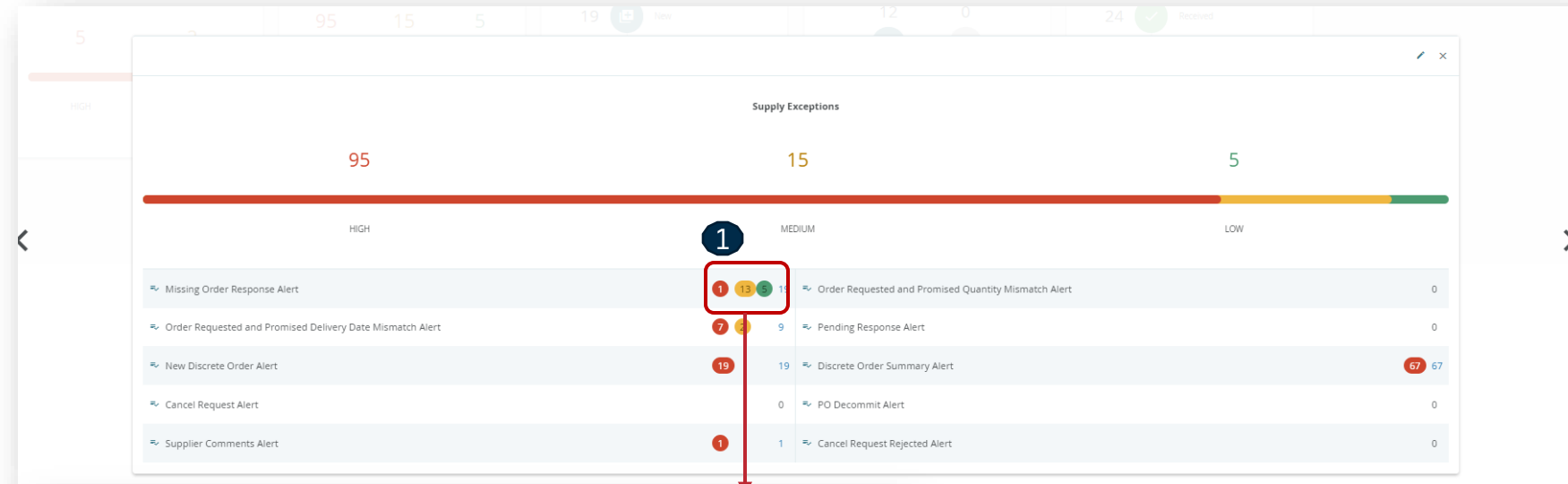
My Workspace gives you an overview of all orders (grouped by state) or exceptions summary.

Data on My Workspace is hyperlinked.

To see detailed information, click on the card's name, e.g., **Supply Exception (1)** to see the **list of the objects (2)** which meet these criteria.



My Workspace - Exceptions



The object may have multiple Exceptions (count in drill down may be higher).

Data on My Workspace is hyperlinked. Click on the number next to the chosen **exception (1)** to see the list of the objects which meet these criteria.

The screenshot shows the 'Discrete Order Schedules' table with 9 records. A red arrow points from the '1' in the 'Missing Order Response Alert' row of the dashboard to the first row of this table.

	Purchase Order No.	Line ID	Line State	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number
<input checked="" type="checkbox"/>	1302477836	1	Accepted with Changes	1	Accepted with Changes	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	1302477836	1	Accepted with Changes	1	Accepted with Changes	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	1302479714	1	No Commit	1	Accepted with Changes	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	1302479714	1	No Commit	1	Accepted with Changes	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	1302479714	1	No Commit	1	Accepted with Changes	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	1302479714	1	No Commit	5	Accepted with Changes	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	1302479738	1	Accepted with Changes	1	Accepted with Changes	0000260326	Test Connections Inc.	ML1159314
<input type="checkbox"/>	1302479732	1	Accepted with Changes	1	Accepted with Changes	0000260326	Test Connections Inc.	1159314
<input type="checkbox"/>	1302479732	1	Accepted with Changes	1	Accepted with Changes	0000260326	Test Connections Inc.	1159314

On the new pop-up window, you will see a list of all **exceptions with order numbers (2)**.

The screenshot shows the 'My Workspace' navigation menu. The 'Exceptions' item is highlighted, and a red arrow points from the '1' in the dashboard to this menu item.

- Home
- My Workspace
- Exceptions**
- Supply Collaboration
- Master Data
- Uploads
- Downloads
- My Profile

Supply Exceptions sub-menu:

- Forecast/Commit Exceptions
- Discrete Order
- Discrete Order (Long Tail Partner)
- Email Status (Long Tail)

Exceptions accessible from multiple places within the system

- from Menu
- through My Workspace. They are context-sensitive and clickable to drill down into details

My Workspace - PO Confirmation

My Workspace gives you an overview of all orders (grouped by state) or exceptions summary.

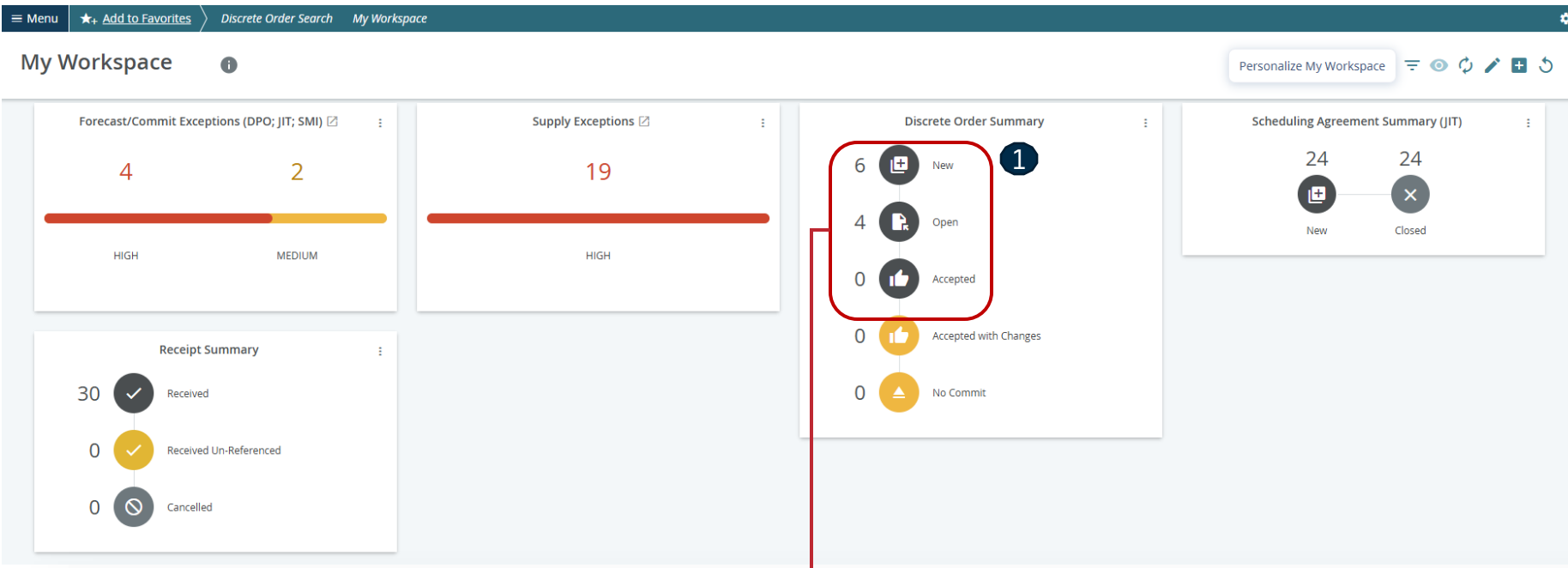
Data on My Workspace is hyperlinked.

For PO CONFIRMATION please check Discrete Orders with **NEW and OPEN status (1)**

To see detailed information, click on the number or text, and PO list will open in a new **pop-up window (2)**

Here you can Acknowledge the Pos with publish PO promise qty and date, or you can **EDIT PO** confirmation in case of split commit. **(3)**

For further information about PO confirmation process steps please review slides **from page 20.**



Discrete Order Schedules Page 1 of 1; 4 Records, 1 Selected

	Purchase Order No.	Line ID	Line State	Schedule ID	Schedule State	Supplier Name	Jabil Part Number	Request Qty.	Total Received	Open Qty.	Pr	Promise Qty.	Request Date	Confirmed Arrival Date
	1302477803	1	Open	1	Open	Test Connections Inc.	ML1159314	4,000	0	4,000	1	4,000	2023-02-21:00:00:00	2023-03-20 00:00:00
	1302477805	1	Open	1	Open	Test Connections Inc.	ML1159314	6,000	0	6,000	1	6,000	2023-04-25:00:00:00	2023-04-25 00:00:00
<input checked="" type="checkbox"/>	1302477903	1	Open	1	Open	Test Connections Inc.	ML1159314	4,000	0	4,000	1	4,000	2023-05-23:00:00:00	2023-06-05 00:00:00
	1302479692	1	Open	1	Open	Test Connections Inc.	ML1159314	8,000	0	8,000	1	8,000	2023-07-25:00:00:00	2023-07-25 00:00:00

Acknowledge Edit Promises No Commit View History Reset

New Order & Open Order Data

From the Email Notification: Please use the link to click and see the PO details

Jabil - Summary of Discrete Purchase Order Lines/订单项汇总通知/订单项汇总通知

donotreply@e2open.com
To: Henriett Bakos

Retention Policy: 5 Year - Retention (5 years)
This message was sent with High Importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

Expires: 2029. 04. 04.

Reply Reply All Forward P 2024. 04. 05. 16:00



Jabil - Summary of Discrete Purchase Order Lines/订单项汇总通知
订单项汇总通知

Supplier Partner,

Jabil has released an Open Order Report to communicate actions needed to align orders with current Jabil demand. Please review and respond with delivery confirmations for all new, reschedule order requests, and please provide tracking information for any orders that have recently shipped. To review and provide confirmations, please go to the [LINK and send your reply in the User Interface](#).

供应商小伙伴,

捷普向您发送了一份开放订单报表,用以沟通满足捷普当前需求,需要对订单采取的行动。请查看并回复所有新的、重新安排交期的订单请求,并提供最近出货订单的运单号,要访问并回复确认,请点击 [链接并在用户界面中发送您的回复](#)。

Category	Total
Summary of Discrete Purchase Order Lines	2

[Need Help? Contact support](#)

包含在捷普供应商门户网站链接: <https://www.jabil.com/about-us/supplier.html> 里最新的直接采购条款与条件-采购订单条款与条件-主版本适用于本电子邮件,以及捷普通过本电子邮件购买商品或服务所链接或附带的任何文件,除非被签署的采购协议或双方签署的其他协议所取代。

Jabil - New Discrete Order Alert/新订单通知

donotreply@e2open.com
To: Henriett Bakos

Retention Policy: 5 Year - Retention (5 years)
This message was sent with High Importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

Expires: 2029. 03. 14.



Jabil - New Discrete Order Alert
新订单通知

Supplier Partner,

Jabil has created new purchase orders to review and confirm. To access the order information and respond with delivery confirmation please go to the [LINK and send your reply in the User Interface](#).

供应商小伙伴,

捷普给您下发了新的采购订单,请查看并确认,要访问订单信息并回复交货确认,请点击 [链接并在用户界面中发送您的回复](#)。

Category	Total
New Discrete Purchase Order Lines	2

[Need Help? Contact support](#)

包含在捷普供应商门户网站链接: <https://www.jabil.com/about-us/supplier.html> 里最新的直接采购条款与条件-采购订单条款与条件-主版本适用于本电子邮件,以及捷普通过本电子邮件购买商品或服务所链接或附带的任何文件,除非被签署的采购协议或双方签署的其他协议所取代。

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** 捷普机密信息 **

New Order & Open Order Data

After log in with your password you can search for data in the Menu:

Please follow: MENU >> Supply Collaboration >> Search

Set up Search parameters or use your **Saved Search**

The screenshot illustrates the process of searching for discrete orders in the Jabil Supply Collaboration system. It is divided into three main sections:

- Left Panel (Navigation):** Shows the 'Supply Collaboration' menu with a red box around the 'Search' option. Other options include Home, My Workspace, Exceptions, E2open Analytics, Uploads, Downloads, and My Profile.
- Top Panel (Search Interface):** Displays the 'Search Discrete Orders' form. A red box highlights the 'Saved Searches' dropdown menu, which currently shows 'TEST PO Henriett'. Below this are various search filters such as Purchase Order No., Line State (with buttons for New, Open, Accepted, etc.), Customer ID, Supplier Name, and Schedule State.
- Bottom Panel (Results):** Shows the 'Discrete Order Schedules' table with 6 records. The first record is selected. The table columns include Purchase Order No., Line ID, Line State, Schedule, Supplier Name, Jabil Part Number, Request Qty, Total Received, Open Qty, Promise ID, Promise Qty, Request Date, Rescheduling Message, Confirmed Arrival Date, Confirmed Ship Date, Transit Time, Tracking Number, and Supplier Reason Code.

Red arrows indicate the flow from the 'Search' menu item to the search form, and from the search form to the resulting table.

Discrete Order - Supplier Response

You must respond to New and Open Discrete Orders.

You will have the following options:

- Acknowledge
- Edit Promises - split the Promise Quantity into multiple Promise Dates
- No Commit

You can respond by using:

- User Interface
- Excel template Download/Upload

After populating Acknowledge >

- Leave the details as they are and the Discrete Order State transitions into Accepted OR
- Update the Promise Quantity and/or Confirmed Arrival Data/Confirmed Ship Date if needed and the Discrete Order State transitions into Accepted w/ Changes

After populating No Commit >

- Discrete Order State transitions into No Commit

Discrete Order Schedules Page 1 of 1; 3 Records, 1 Selected

	Purchase Order	Line ID	Line State	Supplier Name	Jabil Par	Request Qt	Total Received Qt	Open Qty.	Promise ID	Promise Qty.	Request Date	Rescheduling	Confirmed Arrival Date	Confirmed Ship Date	Transit Tim	Tracking Number	No Commit Reason Code
<input checked="" type="checkbox"/>	1302477797	1	Accepted with Changes	Test Connections...	ML1159313	200	1,650	50	1	10	2023-01-11:00:...	Pull In	2023-09-10 00:00:00	YYYY-MM-DD hh:mm:...	7	Tracking 1	Quality/Technical Issue
<input type="checkbox"/>	1302477798	1	Accepted with Changes	Test Connections...	ML1159313	2,000	217	1,783	1	11	2023-01-24:00:...	Pull In	2023-09-11 00:00:00	YYYY-MM-DD hh:mm:...	7	Tracking 2	
<input type="checkbox"/>	1302477806	1	Open	Test Connections...	ML1159313	4,000	0	4,000	1	3,000	2023-04-25:00:...	Pull In	2023-07-20 00:00:00	YYYY-MM-DD hh:mm:...	7	12345	Allocation

Acknowledge Edit Promises No Commit View History Reset

Records per page 200

ACKNOWLEDGE

17

EDIT PROMISE

18

NO COMMIT

19

EXCEL UPLOAD

20

Supplier Response - Acknowledge

We need your feedback on every PO and Schedule Line where status **(1)** is NEW (recently placed not yet accepted) or OPEN (Jabil made PO Change meanwhile)

Promise qty and Confirmation date are pre-populated fields, that can be updated as needed

Ensure that Promise qty **(2)** = Open qty **(3)** (Less qty confirmation is allowed but overcommit is not allowed!)

Arrival Date **(4)**: If you cannot confirm it (dock date at Jabil), you can confirm the Ship Date **(5)** and delete pre-populated Arrival date data.

Updates to the Confirmed Arrival Date rule: Commitments for past due dates are allowed; the Confirmed Arrival Date can be up to 10 days before today's date.

Note: You do not need to populate both dates in the file! The system will calculate the Arrival Date based on your provided ship date + Transit time **(6)** information from the next field.

In case of 'confirmation split' click "Edit Promises" – see details on the next slide.

Tracking Number **(7)**: this information needs to be provided if it's available in the 'Tracking number' column

You can share any further notes or messages with Jabil in the Supplier Comment column! **(8)**

Discrete Order Schedules 1 of 1; 28 Records

	1	1	3	2								4	5	6	7	8		
	Purchase Order No.	Li	Line State	Schedule Stat	Request Qty.	Total Received	Open Qty.	Promise ID	Promise State	Promise Qty.	Unit Of Measure	Request Date	Rescheduling Message	Confirmed Arrival Date	Confirmed Ship Date	Transit Time	Tracking Number	Supplier Comment
<input type="checkbox"/>	1302477799		Open	1 Open	3,000	0	3,000	1	Unconfirmed	3,000	EA	2023-02-25		2023-02-25	YYYY-MM-DD	7		Create
<input type="checkbox"/>	1302479741		Open	2 Open	200	0	200	1	Unconfirmed	200	EA	2023-08-12		2023-08-12	YYYY-MM-DD	7		Create
<input type="checkbox"/>	1302480399		New	1 New	1,500	0	1,500	1	Unconfirmed	1,500	EA	2023-10-17		2023-10-17	YYYY-MM-DD	7		Create

9 Acknowledge Edit Promises No Commit View History Reset

After clicking Acknowledge **(9)**, the Discrete Order State transitions into Accepted if no details are changed. If the Promise Quantity and/or Confirmed Arrival Date/Confirmed Ship Date are updated, then the Discrete Order State transitions into Accepted with Changes.

Supplier Response - Edit Promise

You can split the Promise Quantity into multiple Promise Dates:

Using the action button **"Edit Promise"** (1) supplier will access the table where the promised quantity can be split into multiple Promise Dates (Confirmed Arrival Data) (2).

Each Confirmation line can have separate Tracking number information (3) which you can edit here as well

Click the SAVE (4) button after you finished the PO Promise update

Discrete Order Schedules Page 1 of 1; 6 Records, 1 Selected

		Purchase C	Li	Supplier Code	Supplier Name	Jabil Part Number
<input checked="" type="checkbox"/>	+	1302216590	1	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	+	1302216590	1	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	+	1302216590	1	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	+	1302216591	1	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	+	1302216611	1	0000260326	Test Connections Inc.	ML1159313
<input type="checkbox"/>	+	1302216611	1	0000260326	Test Connections Inc.	ML1159313

Buttons: Acknowledge, **Edit Promises** (1), No Commit, View History, Reset

Discrete Order Schedules (2) (3)

	Request Qty.	Promise Qty.	Open Qty.	Request Date	Confirmed Arrival Date	Confirmed Ship Date	Tracking Number
<input checked="" type="checkbox"/>	100	20	100	12/19/2022	01/01/2023	12/25/2022	123456789
<input checked="" type="checkbox"/>		30			01/08/2023	MM/DD/YYYY	12345
<input checked="" type="checkbox"/>		50			01/15/2023	01/08/2023	12345
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	
<input type="checkbox"/>					MM/DD/YYYY	MM/DD/YYYY	

Buttons: **Save** (4), Cancel

After you click Edit Promises > Update the Promise Quantity and/or Confirmed Arrival Data/Confirmed Ship Date and split PO commit the Discrete Order State transitions into Accepted w/ Changes.

Supplier Response - No Commit

- In case you are unable to meet Jabil's needs you can choose **"NO COMMIT" as feedback (1)**, but in this case you will be required to provide a No Commit Reason Code value, which can be selected from a dropdown list of **predefined values (2)**
- In this scenario, e2open moves the requested schedule into the **No Commit state (3)**

Discrete Order Schedules Page 1 of 1; 2 Records, 1 Selected

	Purchase Order	Line ID	Line State	Request Qty	Total Received Qty	Open Qty.	Promise ID	Promise Qty.	Request Date	Rescheduling	Confirmed Arrival Date	Confirmed Ship Date	Transit Tim	Tracking Number	No Commit Reason Code
<input checked="" type="checkbox"/>	1302479714	1	No Commit	200	20	200	1		2023-08-12:00:...		YYYY-MM-DD hh:mm:ss	YYYY-MM-DD hh:mm:...	7		Quality/Technical Issue
<input type="checkbox"/>	1302479706	1	No Commit	7,000	0	7,000	1		2023-06-20:00:...	Pull In	YYYY-MM-DD hh:mm:ss	YYYY-MM-DD hh:mm:...	7	1234	ECN/MPN change

Acknowledge Edit Promises **No Commit** View History Reset

1

2

3

Search Discrete Orders

Discrete Order Schedules Page 1 of 1; 3 Records

	Purchase Orr	Supplier Cc	St	Line	Line Sta	Sc	Pt	Jabil F
<input type="checkbox"/>	0715570344	0000236789	A...	1	No Commit	1	1	3531F
<input type="checkbox"/>	0715567237	0000236789	A...	1	No Commit	1	1	V397
<input type="checkbox"/>	0715567238	0000236789	A...	1	No Commit	1	1	V397

Cancel Response Acknowledge Edit Promises **No Commit** View History Reset

ECN/MPN change
Quality/Technical Issue
Incorrect MOQ
Incorrect Price
Capacity problem
Logistic problem
RawMaterial Problem
Allocation
Delivery Date is pending

Supplier Response - Via Excel Upload

Downloads > Supply Download > Search Discrete Order > Download Discrete Order

Select Document Type

Document Type*

Discrete Order Supplier Download

Discrete Order Supplier Download

Discrete Order UI Export

Comments

Next

Step 1. Download the template

1. Navigate to Menu > Downloads > Discrete Order.
2. In the Search window, enter search criteria and click Search to Download. On the next screen choose the **Document type (1)** and click Next to start **downloading the file. (2)**
 - **Discrete Order Supplier Download)**
 - *Discrete Order UI Export: see more information in the next slides*
3. The downloading is in progress. Once the data are downloaded the status changes to **Complete**.

Menu > Add to Favorites > Discrete Order Search > My Workspace

Home

My Workspace

Exceptions

Supply Collaboration

E2open Analytics

Uploads

Downloads

My Profile

Upload Status

Status

Supply Upload

Forecast/Commit Planned PO

Forecast/Commit Upload JIT

Forecast/Commit Upload SMI

Discrete Order Upload

Step 2. Upload the Data

1. Navigate to Menu > Uploads > **Discrete order Upload (3)**
2. On the next screen select the saved Excel file via one of the two methods to select the file. Click Next to **upload the file. (4)**
3. The uploading is in progress. Once the file is uploaded the status changes to **completed**.

Select Document Type

Document Type: Supplier Discrete Order Upload - MTIM

Download Template File

Drag drop file here*

Or select file

Comments

Next

Working With Lists

Search Discrete Orders

Discrete Order Schedules

Page 1 of 1; 7 Records, 1 Selected

Purchase Order No.	Line ID	Line State	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturer Part Number	Manufacturer Name	Request Qty.	Total Received Qty. (Line)	Open Qty.
1302477798	1	Open	1	Open	0000260326	Test Connections Inc.	ML1159313	Part Description 1	MPN1234	JABIL	2,000	0	2.0
1302479741	1	Open	1	Open	0000260326	Test Connections Inc.	ML1159313	Part Description 1	MPN1234	JABIL	100	0	1
1302479741	1	Open	5	Open	0000260326	Test Connections Inc.	ML1159313	Part Description 1	MPN1234	JABIL	500	0	5
1302479741	1	Open	2	Open	0000260326	Test Connections Inc.	ML1159313	Part Description 1	MPN1234	JABIL	200	0	2
1302479741	1	Open	4	Open	0000260326	Test Connections Inc.	ML1159313	Part Description 1	MPN1234	JABIL	400	0	4
1302479741	1	Open	3	Open	0000260326	Test Connections Inc.	ML1159313	Part Description 1	MPN1234	JABIL	300	0	3
1302480341	1	Open	1	Open	0000260326	Test Connections Inc.	ML1159314	Part Description 2	MPN5678	JABIL	20,000	0	20.0

Acknowledge Edit Promises No Commit View History Reset

Records per page 200

Discrete Order: 1302480341 - SAPSFX / 0000260326

Purchase Order No. 1302480341 Customer ID SAPSFX Line State Open

Customer Description Centro 0001 Special Instructions None Supplier Name Test Connections Inc.

Buyer Email test@jabil.com Document Date 2023-09-27:09:01:41 Payment Terms ZE30

Incoterms EXW location

Discrete Order Schedules

Page 1 of 1; 1 Records, 1 Selected

Line ID	Line State	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturer Part Number
1	Open	1	Open	0000260326	Test Connections Inc.	ML1159314	Part Description 2	MPN5678

Acknowledge Edit Promises No Commit View History Reset

On the list pages, you are viewing all relevant orders, schedule agreements, or receipts among the key fields.

You may need to scroll right/left to see all columns (1)

On the top, you can see a number of pages and listed records (2).

For a list spread over multiple pages, use the Previous Page and Next Page buttons (3), or enter a page number and click Jump to navigate through the list (3)

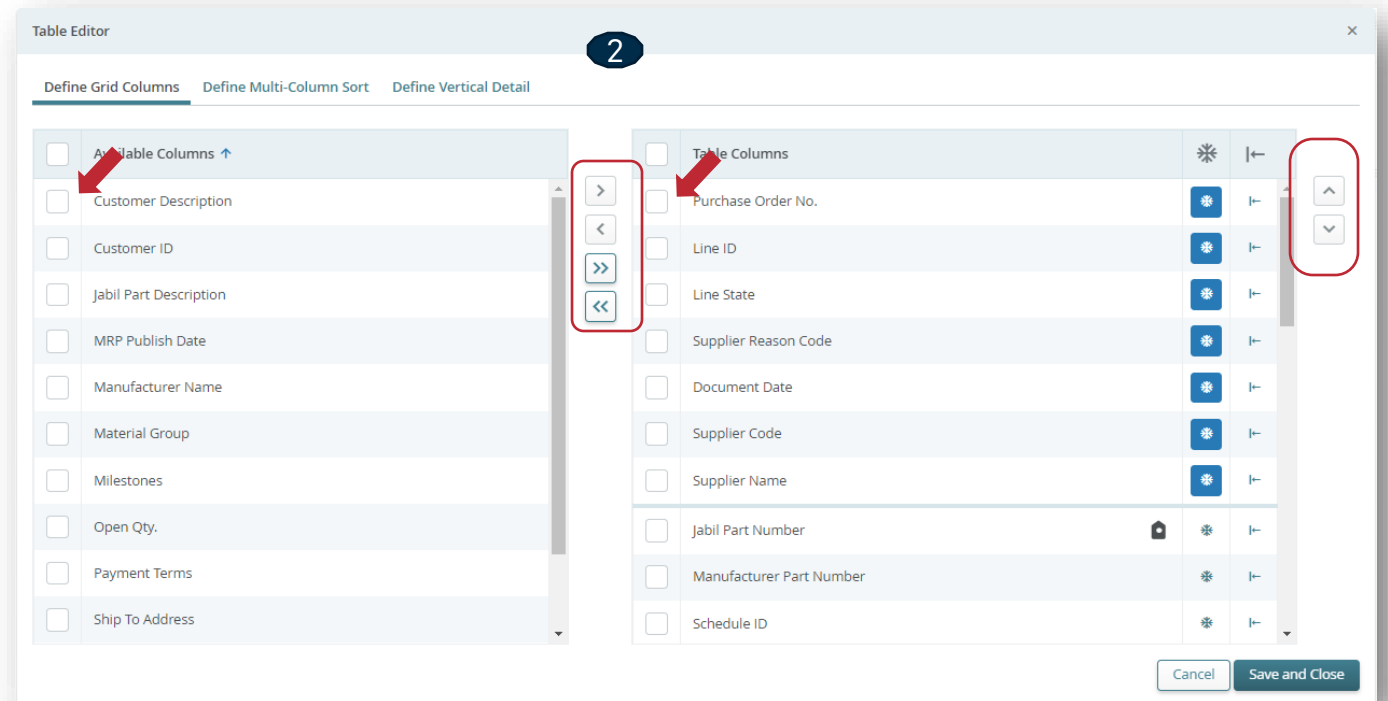
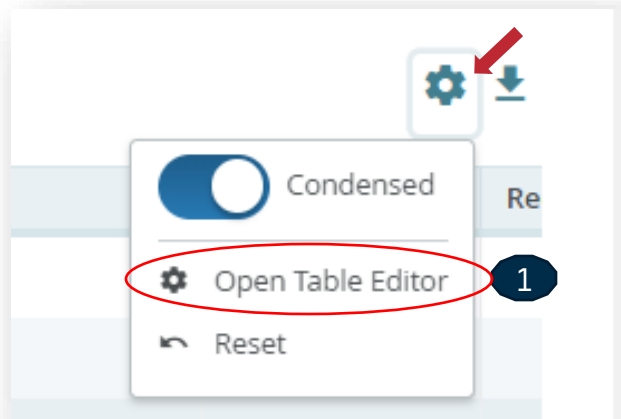
Expand or collapse details by clicking the + / - button for each row. (4)

Blue text is hyperlinked and clickable to show details

Click the object (Order, Receipt, etc.) number in blue to open the object's details page. (5)

Working With Lists - Table Editor

Table Editor allows you to configure data fields displayed on a list and/or their sort order



Open the Table Editor (1) to display/hide additional fields.

To remove, add or reorder columns on your current page view, click the column **checkbox** next to selected line and then use the right/left or up/down arrow buttons **(2)**

There is also option to drag and pull the data up and down with the mouse

You can also move the columns left and right directly in the list page with same way

Supplier Response Via Excel Upload - Acknowledge

We need your feedback in every **PO and Schedule Line (1)** where the status is **NEW** (recently placed not yet accepted) or **OPEN** (Jabil made PO Change meanwhile)

To accept a PO, populate the Promise qty and Confirmation date

- Ensure that **Promise qty (2) = Open qty (3)** (Less qty confirmation is allowed but overcommit is not allowed!)
- **Arrival Date (4)** : If you cannot confirm it (dock date at Jabil), confirm the **Ship Date (5)**
- **Updates to the Confirmed Arrival Date rule:** Commitments for past due dates are allowed; the Confirmed Arrival Date can be up to 10 days before today's date.
- Note: if you keep both dates in the file – the system will calculate and overwrite the Confirmed Arrival Date based on your provided ship date + **Transit time (6)** information from the next field.
- **Tracking Number (7):** that is information that needs to be provided if it's available in the 'Tracking number' column
- Any further note or message you can share with Jabil in the **Supplier Comment column (8)** in the attached template

*Purchase Order No.	*Line ID	Line Status	Schedule ID	Schedule State	*Supplier Code	Supplier Name	*Jabil Part Number	Manufacturer Part Number	*Request Qty.	Received Qty	Open Qty	Promise ID	Promise State	*Promise Qty.	Unit Of Measure	*Requested Delivery Date	Rescheduling Message	*Confirmed Arrival Date	Confirmed Ship Date	Transit time	Tracking Number	No Commit Reason Code	Cancel Request	Cancel Response	Jabil Comment	Supplier Comment
*订单编号	行状态	计划ID	计划状态	*供应商代码	供应商名字	编号	制造商产品编号	*需求数量	已收货数量	未清数量	承诺ID	承诺状态	*承诺数量	单位	*需求日期	再计划消息	期	承诺发货日期	运输时间	运单号	不承诺理由	撤单申请	*撤单回复	捷普的意见	供应商的意见	
1302477797	Open	1	Open	0000260326	Test Conn ML1159313	MPN1234	1500,0000	0,0000	1500,0000	1	Confirmed	1500,0000	EA	2023-01-10	Pull In	2024-07-16									In production	
1302477797	Open	2	Open	0000260326	Test Conn ML1159313	MPN1234	200,0000	0,0000	200,0000	1	Approved C	100,0000	EA	2023-01-11	Pull In	2024-07-16										In production
1302477797	Open	1	Open	0000260326	Test Conn ML1159313	MPN1234	1000,0000	0,0000	1000,0000	1	Confirmed	1000,0000	EA	2024-12-10		2024-12-10										In production
1302477798	Open	1	Open	0000260326	Test Conn ML1159313	MPN1234	2000,0000	0,0000	2000,0000	1	Confirmed	2000,0000	EA	2023-01-24	Pull In	2024-07-16										
1302477870	New	1	New	0000260326	Test Conn ML1159314	MPN5678	200,0000	0,0000	200,0000	1	Unconfirmed		EA	2024-05-23												
1302477870	New	2	New	0000260326	Test Conn ML1159314	MPN5678	800,0000	0,0000	800,0000	1	Unconfirmed		EA	2024-05-24												

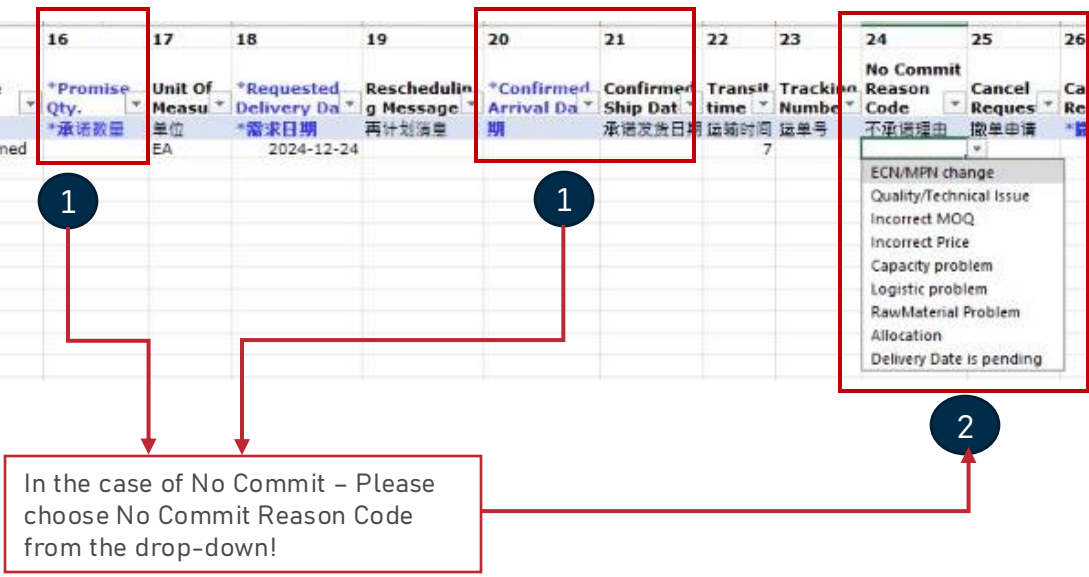
Supplier Response Via Excel Upload - No Commit

In case PO confirmation is not possible:

Leave Promise qty and Confirmed date fields empty (1)

choose 'No Commit Reason Code' from drop-down list (2)

#0	1	2	3	4	5	6	7	9	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
*Purchase Order No.	*Line ID	Line State	*Schedule II	Schedule State	*Supplier Code	Supplier Name	*Jabil Part Number	Manufacturer Part Number	*Request Qty.	Received Qty	Open Qty	Promise 1	Promise State	*Promise Qty.	Unit Of Measure	*Requested Delivery Date	Rescheduling Message	*Confirmed Arrival Date	Confirmed Ship Date	Transit time	Tracking Number	No Commit Reason Code	Cancel Request	Cancel Response	Jabil Comment
#订单编号	行状态	计划ID	计划状态	供应商代码	供应商名字	编号	制造商产品编号	需求数量	已收货数量	未清数量	承诺ID	承诺状态	*承诺数量	单位	*需求日期	再计划消息	期	承诺发货日期	运输时间	运单号	不承诺理由	撤单申请	撤单回复	提督的意见	
1302480529	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	7500,0000	0,0000	7500,0000	1	Unconfirmed		EA	2024-12-24				7					



Supplier Response Via Excel Upload - Edit Promise

In case of 'confirmation split':

Copy the PO line (1) and place a new line in the Excel and populate Promise qty (2) and Confirmed date (3) information in both lines

Updates to the Confirmed Arrival Date rule: Commitments for past due dates are allowed; the Confirmed Arrival Date can be up to 10 days before today's date.

Change Promise ID (4) from 1 to 2...

#0	1	2	3	4	5	6	7	9	11	12	13	14	15	16	17	18	19	20	21	22	23
*Purchase Order No.	*Line ID	Line Stat	*Schedule II	Schedule State	*Supplier Code	Supplier Name	*Jabil Part Number	Manufacturer Part Number	*Request Qty.	Received Qty	Open Qty	Promise ID	Promise State	*Promise Qty.	Unit Of Measu	*Requested Delivery Da	Reschedulin	*Confirmed Arrival Da	Confirmed Ship Dat	Transit time	Tracking Number
#*订单编号	码	行状态	*计划ID	计划状态	*供应商代码	供应商名字	编号	制造商产品编号	*需求数量	已收货数量	未清数量	承诺ID	承诺状态	*承诺数量	单位	*需求日期	再计划消息	期	承诺发货日期	运输时间	运单号
1302480532	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	10000,0000	0,0000	10000,0000	1	Unconfirmed		EA	2025-02-18				7	
1302480532	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	10000,0000	0,0000	10000,0000	1	Unconfirmed	500,0000	EA	2025-02-18		2025-01-25		7	
1302480532	1	New	1	New	0000260326	Test Conn	ML1159314	MPN5678	10000,0000	0,0000	10000,0000	2	Unconfirmed	500,0000	EA	2025-02-18		2025-02-18		7	

Discrete Order UI Export

The image displays three sequential screenshots of the 'Discrete Order UI Export' process in a web application.

Screenshot 1: Shows the 'Select Document Type' screen. The 'Document Type' dropdown menu is open, and 'Discrete Order UI Export' is selected. A red box highlights the selected option, and a blue circle with the number '1' is next to it.

Screenshot 2: Shows the 'Select Document Type' screen with 'Discrete Order UI Export' selected in the dropdown. A red circle highlights a pencil icon in the 'Download Settings' dropdown menu, and a blue circle with the number '2' is next to it.

Screenshot 3: Shows the 'Download Configurator' screen. A red box highlights the 'Save' button, and a blue circle with the number '5' is next to it. The 'Columns And Sorting' section (3) and the 'Sort Order' section (4) are also highlighted with blue circles and numbers.

1. You can export the Open PO list in the default layout view we have in the UI
2. UI export is editable – before you download this file, you can edit in the download configurator which column you want to download
3. You can move selected Data fields left and right to be available in this view or no
4. Also, you can set up sorting here as well
5. Once you are done with this setup, please SAVE

Cancellation Request

Use the link From Email Notification to click and see the PO details

Jabil - Cancel Request Alert/撤单申请通知

donotreply@e2open.com
To: Henriett Bakos

Retention Policy: 5 Year - Retention (5 years) Expires: 2029.02.11.

This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.

☺ Reply Reply All Forward 📧 ⋮
K 2024.02.13. 1:00

JABIL

Jabil - Cancel Request Alert
撤单申请通知

供应商小伙伴,

当您收到这封电子邮件的时候,说明撞管有订单需要请求取消。

要查看这些未确认的请求并回复, please go to the [LINK and send your reply in the User Interface](#)

请点击 [链接并在用户界面中发送您的回复](#)。

Category	Total
Cancel Request Alert	2

[Need Help? Contact support](#)

包含在捷普供应商门户网站链接: <https://www.jabil.com/about-us/supplier.html> 里最新的直接采购条款与条件-采购订单条款与条件-主版本应适用于本电子邮件,以及捷普通过本电子邮件购买商品或服务所链接或附带的任何文件,除非被签署的采购协议或双方签署的其他协议所取代。

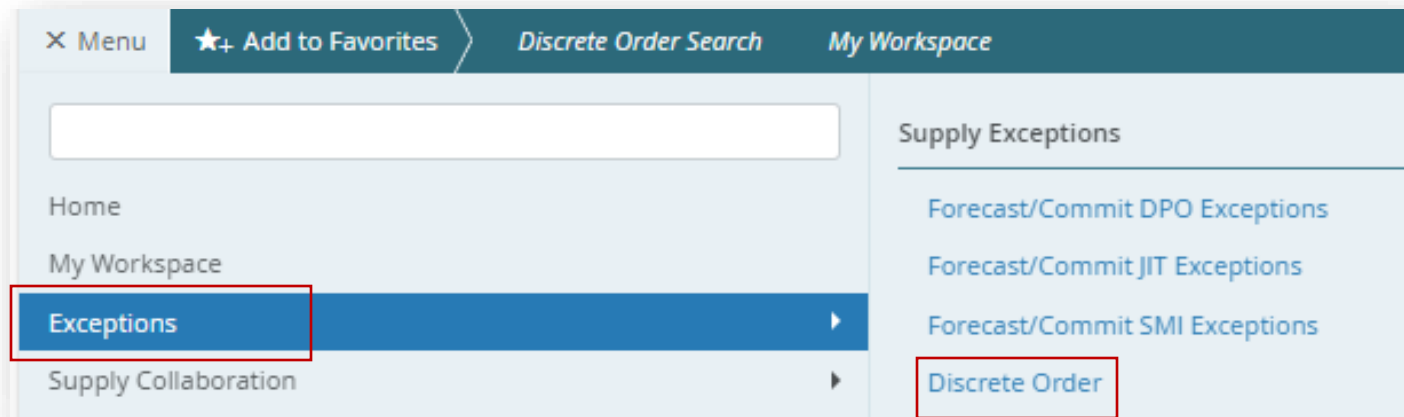
****JABIL CONFIDENTIAL INFORMATION****

The content of this electronic message shall be deemed Confidential Information and subject to the terms & conditions of the Non-Disclosure Agreement currently in effect between your Company and Jabil, Inc., or any of its affiliates.

Cancellation Request

After logging in with your password, you can search for data in the Menu:

MENU >> Exception>> Discrete Order



Click the number and the PO list with Cancel Request will pop up

The screenshot shows the 'Discrete Order Problem Summary' page. The breadcrumb trail is: Exceptions > Supply Exceptions > Discrete Order Problem Summary. The page title is 'Discrete Order Problem Summary'. There are search filters for 'TEST PO Henriett' and a 'Save Search' button. The table below shows the results:

Exception	Total	Exception	Total
Order Requested and Promised Delivery Date Mismatch Alert	9	Discrete Order Summary Alert	0
Order Requested and Promised Quantity Mismatch Alert	0	Cancel Request Alert	2
Cancel Pending Response Alert	0	Supplier Comments Alert	1
Missing Order Response Alert	21	PO Decommit Alert	0
New Discrete Order Alert	21	Cancel Request Rejected Alert	0

Red circles highlight the counts in the 'Total' column for 'Order Requested and Promised Delivery Date Mismatch Alert' (9), 'Missing Order Response Alert' (21), and 'New Discrete Order Alert' (21). A red box highlights the 'Cancel Request Alert' row. Red arrows point from the 'Discrete Order' menu item to the table, and from the 'Cancel Request Alert' row to the text box above.

Cancellation Process Update summary

A partial PO cancellation process and communication using e2open has been implemented.

Summary of changes, important information, and required actions:

- A new field, "Qty to Cancel," is now available. Ensure this field is visible—if not, follow the page customization process and use the table editor menu to add it to the PO list view.
- Two types of cancel requests are now displayed in the PO list: "Cancel" and "Partial Cancel." Partial Cancel represents a PO quantity reduction request from Jabil.
- The supplier's response is required when either a Cancel or Partial Cancel request is published.

Two values are enabled for Cancel Response:

- Cancel Accepted: The supplier agrees to cancel the PO.
- Cancel Rejected: The supplier does not agree to cancel the PO.

Changes to cancel acceptance and PO commit process:

- The **"Qty to Cancel" field**, which indicates the quantity that Jabil requested and Supplier accepted to cancel, is editable by the Supplier but cannot be higher than the requested qty to cancel
- Once a valid quantity is entered, **e2open automatically recalculates the Promise Quantity** using the formula:
New Promise Qty = [Original Promise Qty] - [Qty to Cancel].
This recalculated value must be zero or greater and cannot exceed the Open Quantity.
If validation fails, the system will display error messages.
- Supplier to update the **promise date** if necessary, and manage supply to Jabil accordingly.
- In case of Excel upload Supplier must recalculate and publish updated Promise qty. The recalculated promise qty + approved qty to cancel cannot exceed the Open Qty. For full PO quantity cancellations, Supplier should leave the Promise qty field blank.

Updates to the Confirmed Arrival Date rule: Commitments for past due dates are allowed; the Confirmed Arrival Date can be up to 10 days before today's date.

Cancellation Request - Supplier Response

When a cancellation or partial cancellation request is received from Jabil, you must respond appropriately.

The buyer's cancellation request appears in the **Cancel Request (1)** column, with the **Quantity to Cancel (2)** and **Cancel Request Date (3)** shown in the next columns.

***NOTE:** If the QTY To Cancel field is not visible in your list, please use the table editor **(4)** click on the gear icon, and open it. (Details on [slide 23](#)). This is a one-time action required only if you have previously saved a customized PO list view.

Please respond by choosing either **"Cancel Accepted" or "Cancel Rejected"** from the **drop-down menu (5)** in the Cancel Response Type field, then confirm your selection by clicking the **"Acknowledge" (6)** button.

You may update the QTY to cancel in field **(2)** before acknowledging BUT qty to cancel cannot be greater than original requested qty to cancel >> system will send error message in case of violation

Once the Cancel Accepted action is completed, **the system will automatically recalculate the Promise Quantity field (7)** : $\text{New Promise Qty} = [\text{Original Promise Qty}] - [\text{Qty to Cancel}]$.

If validation fails, the system will display one of the following error messages:

- If the supplier enters a quantity exceeding the requested cancellation quantity: "Qty to Cancel cannot be greater than Requested Qty to Cancel."
- If the New Promise Qty is negative: "After recalculations, new Promise Qty is negative - please correct approved Qty to Cancel."
- If the New Promise Qty exceeds the Open Qty: "After recalculations, new Promise Qty is greater than Open Qty - please correct approved Qty to Cancel."

Search Discrete Orders

Discrete Order Schedules Page 1 of 1; 3 Records, 1 Selected

Purchase Order No.	Line ID	Line State	Schedule ID	Confirmed Arrival Date	Promise Qty.	Cancel Request	Qty to Cancel	Cancel Request Date	Cancel Response	Cancel Response Date	Jabil Comment
1302596089	1	Open	1	2025-09-30	500	Partial Cancel	350	2025-09-10:11:25:52			None
1302596087	1	Open	1	2025-11-25	500	Cancel	500	2025-09-10:11:25:51			None
1302596088	1	Open	1	2025-12-23	500	Cancel	500	2025-09-10:11:25:51			None

Buttons: Acknowledge, Edit Promises, No Commit, View History, Reset

Cancel Request Alert [Gear Icon]

Cancel Response dropdown menu: Cancel Accepted, Cancel Rejected

Cancellation Request - Supplier Response Via Excel Upload

Download and open the Excel attachment from the menu.

(Please refer to the instructions on slide 21 >> navigate to Discrete Order Supplier Download & Upload)

For a **PO Cancel Request** issued by Jabil, the Line and Schedule status will change to **'OPEN' (1)**, and the Cancel Request field (2) will show **'CANCEL' or 'Partial Cancel'**.

The **Qty to Cancel (3)** field indicates the quantity that Jabil requested and Supplier accepted to cancel is editable, but cannot be higher than the requested quantity to cancel

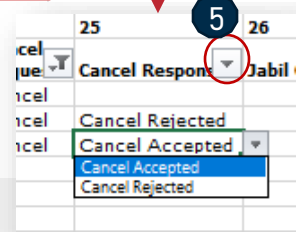
In the **Cancel Response** field (4), select from the drop-down list either **"Cancel Accepted"** or **"Cancel Rejected"** and provide a comment.

If a **partial cancel is accepted**, please also enter the remaining **Promise qty (6)** and **Promise date (8)**. The sum of cancel qty and promise qty must not exceed the **Open qty (7)**. In case of full PO QTY is approved to cancel, please leave promise qty blank.

During data upload, The system will verify that the recalculated promise quantity is zero or positive and does not exceed the Open Quantity. If the validation fails, an error notification will be issued.

For a **Cancel Rejection**, please also provide the **Promise qty (6)** and **Promise date (8)**. You can include notes or messages to Jabil in the **Supplier Comment** column (9).


#0	1	2	3	4	5	6	7	12	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	30
*Purchase Order No.	*Line ID	Line State	*Schedule ID	Schedule State	*Supplier Code	Supplier Name	*Jabil Part Number	*Request Qty.	Open Qty.	Promise ID	Promise State	*Promise Qty.	Unit Of Measure	*Requested Delivery Date	Rescheduling Message	*Confirmed Arrival Date	Confirmed Ship Date	Transit time	Tracking Number	No Commit Reason Code	Cancel Request	Qty to Cancel	Cancel Response	Supplier Comment
#*订单编号	*行编码	行状态	*计划ID	计划状态	码	供应商名字	号	*需求数量	未清数量	承诺ID	承诺状态	*承诺数量	单位	*需求日期	再计划消息	期	承诺发货日期	运输时间	运单号	不承诺理由	撤单申请	待取消数	*撤单回复	供应商的意见
1302595755		Open	1	Open	000026032	Test Conn	HB1159313	1000,0000	1000,0000		1 Unconfirmed		EA	2025-09-26				7						
1302595756		New	1	New	000026032	Test Conn	HB1159313	70,0000	70,0000		1 Unconfirmed		EA	2025-09-23				7						
1302595758		New	1	New	000026032	Test Conn	HB1159316	130,0000	130,0000		1 Unconfirmed		EA	2025-09-23				7						
1302596087		Open	1	Open	000026032	Test Conn	HB1159313	500,0000	500,0000		1 Unconfirmed		EA	2025-11-25				7			Cancel	500		
1302596088		Open	1	Open	000026032	Test Conn	HB1159313	500,0000	500,0000		1 Unconfirmed		EA	2025-12-23				7			Cancel	500		
1302596089		Open	1	Open	000026032	Test Conn	HB1159313	500,0000	500,0000		1 Unconfirmed		EA	2025-09-30				7			Partial Cancel	350		
1302596100		New	1	New	000026032	Test Conn	HB1159313	500,0000	500,0000		1 Unconfirmed		EA	2025-12-30				7						



Forecast Planned Orders


Use the Link From Email Notification to see the PO details

Jabil - New or Changed Forecast-Discrete PO/新的/更改的预测通知 - DPO

 donotreply@e2open.com
To: Henriett Bakos

Retention Policy: 5 Year - Retention (5 years)

Expires: 2029.03.24.

 This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.



Jabil - New or Changed Forecast-Discrete PO
新的/更改的预测通知 - DPO

Supplier Partner,

Jabil Forecast data is now available for your review. To review items with new or changed forecast please go to [the e2open portal](#):
MENU > Supply Collaboration > Forecast / Inventory > Search Forecast/Inventory
and filter Buyer Review Flag = 1
Make sure you select Open Order Report view. |

供应商小伙伴,

捷普预测数据现在可供您查阅。要查看新的或更改的预测，请访问 [e2open门户网站](#)。
菜单>供应协作>预测/库存>搜索预测/库存
筛选采购员审查标志 = 1
请确保您选择了开放订单报表视图。

[Need Help? Contact support](#)

JABIL CONFIDENTIAL INFORMATION

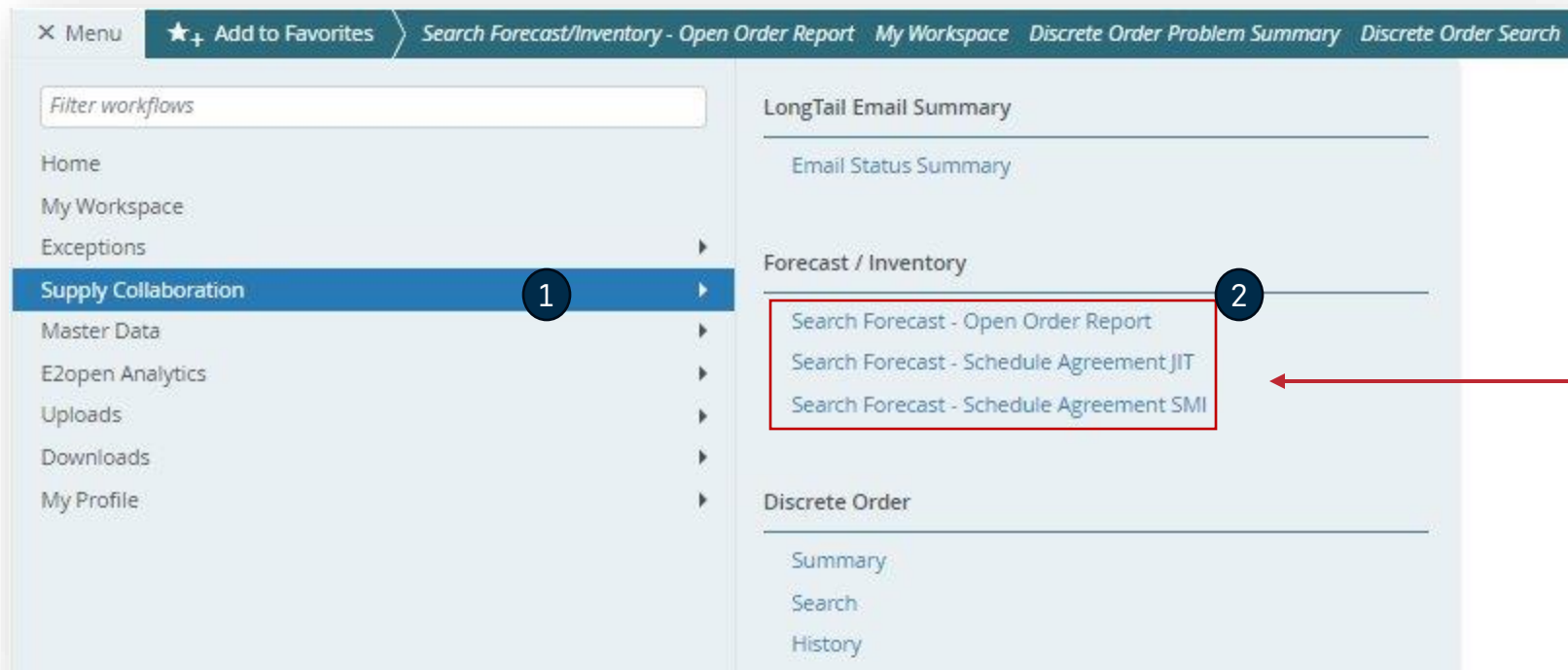
The content of this electronic message shall be deemed Confidential Information and subject to the terms & conditions of the Non-Disclosure Agreement currently in effect between your Company and Jabil.



Forecast Data

Jabil is sending:

- Forecast (Planned Order + Purchase Requisition) data with a daily refresh to the e2open tool
- JIT SA firm and FC data with weekly refresh (every Friday night) to e2open tool
- SMI SA FC data based on different schedules at Jabil plants, Suppliers, or Part numbers to e2open tool



The forecast will be split into weekly buckets but may vary for Suppliers.

This will provide the forecast visibility to you, and you can respond with commits if that is required.

To open the Forecast, navigate to:
Menu >Supply Collaboration >Forecast/Inventory

Forecast Planned Orders

Navigate to: Menu > Supply Collaboration > Forecast/Inventory > Search Forecast – Open Order Report to open Planned PO Forecast, you can use your filter for Planned POs in the “Saved Search” option as well.

The screenshot displays the Jabil system's navigation menu on the left, with 'Supply Collaboration' selected. The main content area shows the 'Search Forecast - Open Order Report' page. A search tip is visible: 'Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.' The search filters include: Customer, Jabil Plant Code, Purchasing Group, Buyer Reviewed Flag, Supplier Name, Jabil Part Number, Supplier Code, Material Group, and Data Existence Filter. A 'Forecast DPO' filter is highlighted with a red box and a callout that says 'Forecast DPO filter displayed automatically'. A 'Saved Searches' dropdown menu is also highlighted with a red box and a callout that says 'Use table editor to add more Filter options'. The 'Saved Searches' dropdown shows options: None, Last Search, Last Search, Saved Search, Summary Filter FC, and TEST FC. The 'Forecast DPO' filter is set to 'Fcst Planned PO'. The 'Save Search' button is also visible.

Planned PO Forecast View

After click Search all DPO collaboration will be listed

You can select one or more collab for review, after selection please click View – Only Open Order Report is available

- **Forecast Email Status:** is the date of the last FC communication from e2open to the supplier
- **Total Forecast Planned PO:** this is the summary of the forecast sent to e2open (from previous 3 weeks until the next 3 years)- Planned PO + Purchasing requisition data.
- **Total Commit Planned PO:** refers to the qty confirmed by the supplier during this horizon.
- **Forecast Planned PO Date:** this is the exact date & timestamp when the forecast was sent to e2open.
- **Commit Planned PO Date:** is the last time the supplier provided a confirmation

Home > Supply Collaboration > Forecast / Inventory > Search Forecast/Inventory - Open Order Report > Collaboration Selector

Search Saved Searches TEST FC Save Search

Collaboration Selector Page 1 of 1 ; 5 Records

	Jabil Plant Cod	Supplier Co	Supplier Name	Jabil Part Numbe	Buyer Email	Buyer Reviewed Flag	FC Email Status	Total Forecast Planned PO	Total Commit Planned PO	Forecast Planned PO Date	Commit Planned PO Date
<input type="checkbox"/>	PL01	0000260326	Test Connections Inc.	ML1159313	test@jabil.com	0	2024-02-29 16:01:02.129 GMT	17,000	0	2024-03-14 03:40:30	2024-02-29 15:40:31
<input checked="" type="checkbox"/>	PL01	0000260326	Test Connections Inc.	ML1159314	test@jabil.com	0	2024-02-29 16:01:02.129 GMT	143,500	0	2024-03-14 03:40:30	2024-02-29 15:40:31
<input checked="" type="checkbox"/>	CN04	0000260326	Test Connections Inc.	DR4190591-R	DUMMY@JAB...	0	2023-10-09 14:00:19.890 GMT	157,500	0	2024-03-14 03:40:30	
<input type="checkbox"/>	CN04	0000260326	Test Connections Inc.	TESTINGDO119	DUMMY@JAB...	0	2024-01-13 04:01:09.101 GMT	17,546	0	2024-03-14 03:44:19	
<input type="checkbox"/>	CN04	0000260326	Test Connections Inc.	MDD1162048-003...	DUMMY@JAB...	0	2023-12-14 03:00:53.327 GMT	102,000	0	2024-03-14 03:44:19	

Open Order Report View **View** Buyer Reviewed Unset Buyer Reviewed Records Per Page 100

Planned PO data in Multi Collaboration VIEW (MCV)

The screenshot displays the 'Multi-Collab View' interface. At the top, there are navigation tabs for 'Supply Collaboration', 'Forecast / Inventory', and 'Search Forecast/Inventory - Open Order Report'. The main header shows 'Multi-Collab View' and 'Collabs 1 - 1 of 1'. Below this is a 'Calendar' section with a dropdown menu set to 'Weekly - 2024-03-11 -- 2026-03-21'. A table of data follows, with columns for dates from 03/11/24 to 08/26/24 and a 'Sum Quantity' column. The table includes rows for 'Buyer Name', 'RELEASED', 'Buyer Email', 'DUMMY@JABIL.COM', 'Unit of Measure', 'EA', 'Forecast Date', '20240317', 'Material Group', 'DRAGER', 'Lead Time', '49', and various PO metrics like 'Fcst Planned PO', 'Fcst Prev Planned PO', 'Fcst Chng Delta', 'Supplier Commit', 'Supplier Previous Commit', 'Open PO', 'Netted Forecast', 'Fcst Commit Delta', 'Cumulative Forecast', and 'Cumulative Previous Forecast'. A '26,634' value is highlighted in a red box. A '1' in a circle is next to the 'Buyer Name' field. A 'Sum Quantity' column is circled in red. A '1' in a circle is also next to the 'Netted Forecast' row.

Calendar
To change the calendar date and view -> click the link (Monthly or QTR-ly view is available too)

Actual Data
Data points corresponding bucket (PIT) pls click the number to see PIT details with exact demand date information

Attributes
Detailed information about specific collab.. Click the eye icon to open the full list (1)

Data Measures

1st wk data including backlog demand information

Click to see Open PO details (past due is including)

- **Past due demand** is consolidated always in the current week
- **FC DATA** is based on MRP
- **SUM Quantity:** includes all demand and PO data based on the Calendar view set up on TOP!
- **TOTAL** is calculated based on full data, independently from the Calendar view set up on TOP!
- **Netted FC:** Calculation: Reduce the FC Planned PO QTY with Open PO qty if the PO were placed after the FC released on the same day based on timestamp. (FC refresh is daily - Open PO data refresh is immediate!) **Netted FC= FC Planned PO - Open PO Post FC load**

Supplier's Commit in UI - Planned POs

Based on the published forecast, you can respond with a commit date & quantity for each forecast date & quantity. You can commit using the following ways:

- In e2open web portal
- Excel Upload

Supply Collaboration > Forecast / Inventory DPO (Long Tail Partner) > Search Forecast > Collaboration Selector > Collaboration View

Multi-Collab View

 Collabs 1 - 1 of 1

Calendar-1: Weekly - 12/12/2022 -- 12/14/2024

	12/12/2022	12/19/2022	12/26/2022	01/02/2023	01/09/2023	01/16/2023	01/23/2023	01/30/2023	02/06/2023	02/13/2023
Buyer Name Test Buyer						100	300		700	350
Buyer Email test@jabil.com						100	300		700	350
SA No.										
Forecast Date 20221215										
JIT Date										
Firm Duration										
Manufacturing Name										
Material Group										
Fcst Planned PO						100	300		700	350
Fcst Prev Planned PO						100	300		700	350
Fcst Chng Delta	0	0	0	0	0	0	0	0	0	0
Supplier Commit						100			1000	
Supplier Previous Commit										
Open PO	1,300	500			200	300	300			
Netted Forecast	0	0	0	0	0	100	300	0	700	350
Fcst Commit Delta						-100	-300		-700	-350
Cumulative Forecast						100	400	400	1,100	1,450
Cumulative Previous Forecast						100	400	400	1,100	1,450

Update Reset

To add the commit please search for the specific collaboration.

- By the Supplier Commit field put the committed amount for a **specific date (1)**.
- Once all data are provided click the **“Update” (2)** button

Forecast Just In Time Schedule Agreement

Use the Link From Email Notification to see the PO details

Jabil - New or Changed Forecast-JIT/新的/更改的预测通知 - JIT

 donotreply@e2open.com
To: Henriett Bakos

Retention Policy: 5 Year - Retention (5 years) Expires: 2029.03.24.

 This message was sent with High importance.
If there are problems with how this message is displayed, click here to view it in a web browser.



Jabil - New or Changed Forecast-JIT
新的/更改的预测通知 - JIT

Supplier Partner,

Jabil Forecast data is now available for your review. To review items with new or changed forecast please go to the [e2open portal](#):
MENU > Supply Collaboration > Forecast / Inventory > Search Forecast/Inventory
and filter Buyer Review Flag = 1
Make sure you select Scheduling Agreement JIT view. |

供应商小伙伴,

捷普预测数据现在可供您查阅。要查看新的或更改的预测, 请访问 [e2open门户网站](#):
菜单>供应协作>预测/库存>搜索预测/库存
筛选采购员审查标志 = 1
请确保您选择了计划协议JIT视图。

Forecast JIT (Just in Time)

Navigate to: [Menu > Supply Collaboration > Forecast/Inventory > Search Forecast - Schedule Agreement JIT](#) to open JIT SA Forecast, you can use your filter in the “Saved Search” option as well.

The screenshot displays the Jabil system interface. On the left, a navigation menu is shown with 'Supply Collaboration' selected. The main area shows the 'Search Forecast - Schedule Agreement JIT' page. A red box highlights the 'Search Forecast - Schedule Agreement JIT' option in the left menu. Another red box highlights the 'Saved Searches' dropdown menu, which includes options like 'Last Search', 'Last Search', 'Saved Search', 'Summary Filter F...', and 'TEST FC'. A third red box highlights the 'Forecast JIT Download' and 'Firm JIT Download' buttons. A fourth red box highlights the 'Settings' gear icon in the top right corner. A callout box points to the gear icon with the text 'Use table editor to add more Filter options'. Another callout box points to the 'Forecast JIT Download' buttons with the text 'Forecast JIT filter displayed automatically'.

JIT SA Forecast View

After clicking Search all JIT - SA collaborations will be listed

You can select one or more collab for review, after selection please click View - Only Scheduling Agreement JIT View is available

- **Forecast Email Status:** is the date of the last FC communication from e2open to the supplier
- **Total Forecast JIT:** this is the summary of the forecast sent to e2open (from -3 weeks until next 3 years)
- **Total Commit JIT:** refers to the qty confirmed by you during this horizon.
- **Forecast JIT Date:** this is the exact date & timestamp when the forecast was sent to e2open.
- **Commit JIT Date:** is the last time you provided a confirmation

Menu | Add to Favorites | Search Forecast/Inventory - Open Order Report | My Workspace | Discrete Order Problem Summary | Discrete Order Search

Supply Collaboration > Forecast / Inventory > Search Forecast/Inventory - Schedule Agreement JIT > Collaboration Selector

Search [None] Save Search

Collaboration Selector

Page 1 of 1 ; 1 Records

Customer	Jabil Plant Code	Supplier Code	Supplier Name	Purchasing Group	Material Group	Buyer Name	Buyer Email	Buyer Reviewed Flag	FC Email Status	Total Forecast JIT	Total Commit JIT	Forecast JIT Date	Commit JIT Date
SAPSTG	PL01	0000260326	Test Connections Inc.	W81	JABIL	Test Buyer	test@jabil.com	1	2024-02-29 16:01:44.437 GMT	4,138,000	0	2024-03-08 22:59:16	2024-02-29 15:43:46

Scheduling Agreement JIT View | **View** | Buyer Reviewed | Unset Buyer Reviewed

Records Per Page 100

SA- JIT Data in Multi Collaboration View (MCV)

Schedule Agreement JIT Report provides Users with a view of JIT Forecast, Firm JIT, Suppliers commits

Calendar
To change the calendar date and view -> click the link (Monthly or QTR-ly view is available too)

Actual Data
Data points corresponding bucket (PIT) pls click the number to see PIT details with exact demand date information

Attributes
Detailed information about specific collab.. Click the eye icon to open the full list (1)

1st wk data including backlog demand information

click the numbers to open detailed SA lists

		Total	Calendar-1: Weekly - 2024-03-11 -- 2026-03-14 All bucket dates are in system time.																Sum Quantity							
			03/11/24	03/18/24	03/25/24	04/01/24	04/08/24	04/15/24	04/22/24	04/29/24	05/06/24	05/13/24	05/20/24	05/27/24	06/03/24	06/10/24	06/17/24	06/24/24	07/01/24	07/08/24	07/15/24	07/22/24	07/29/24	08/05/24	08/12/24	
SA No.	Forecast JIT	4,400,000							500,000									700,000				800,000				3,500,000
Forecast JIT Date	Firm JIT	838,000		400,000																						400,000
Forecast JIT Prev	Forecast JIT Prev		400,000					500,000					600,000					700,000				800,000				3,900,000
Unit of Measure	Firm JIT Prev																									0
EA	Ship Commit																									0
Lead Time	ATP JIT																									0
140																										
Material Group																										

- **Forecast JIT** is the total forecast order quantity based on the SA request dates.
- **Firm JIT** is the total firm order quantity based on the SA request dates.
- **FC JIT Prev:** previous cycle JIT forecast, archived on every Monday.
- **Firm JIT Prev:** previous cycle JIT firm qty, archived every Monday
- **Ship Commit:** Supplier provided shipped qty data.
- **ATP JIT:** Available To Promise: optionally you can share here your available on-hand inventory of material with Jabil
- **SUM Quantity:** includes all demand and PO data based on the Calendar view set up on TOP
- **TOTAL** is calculated based on full data, independently from the Calendar view set up on TOP!

Acting On Forecast - Suppliers' Commit - Schedule Agreement

To add the commit, use the **Search** menu for the specific collaboration

By the Ship Commit field put the committed amount for a **specific date (1)**

Using ATP JIT Field, optionally you can share your available **on-hand inventory** of material with Jabil. **(2)**

Once all data are provided click the **Update' (3)** button.

The screenshot displays the 'Multi-Collab View' interface for a 'Scheduling Agreement JIT View'. The table shows data for a specific collaboration (PL01 // 0000260326 // ML1159315) across a weekly calendar from 12/12/2022 to 01/30/2023. The table includes columns for 'Forecast JIT', 'Firm JIT', 'Forecast JIT Prev', 'Firm JIT Prev', 'Ship Commit', and 'ATP JIT'. The 'Ship Commit' row shows a value of 100 for the date 12/12/2022. The 'ATP JIT' row shows values of 100 for the dates 01/09/2023 and 01/16/2023. Annotations 1, 2, and 3 are present: 1 points to the 'Ship Commit' cell for 12/12/2022, 2 points to the 'ATP JIT' cells for 01/09/2023 and 01/16/2023, and 3 points to the 'Update' button at the bottom left.

		Calendar-1: Weekly - 12/12/2022 -- 12/14/2024							
		12/12/2022	12/19/2022	12/26/2022	01/02/2023	01/09/2023	01/16/2023	01/23/2023	01/30/2023
<input checked="" type="checkbox"/>	PL01 // 0000260326 // ML1159315								
Buyer Name	Forecast JIT	0				100	100	100	
Test Buyer	Firm JIT	800	100						
Buyer Email	Forecast JIT Prev					100	100	100	
test@jabil.com	Firm JIT Prev		100						
SA No.	Ship Commit	100							
1303031805	ATP JIT					100	100		
Forecast Date									
--									
JIT Date									

Update

Schedule Agreement List From The MCV View

- You can click on the respective bucket hyperlink in the MCV to view the below associated SA's list.
- By clicking the arrow icon on Top right you can download all data into an Excel file

Firm SA details

Click to download list to Excel

Check the firm indicator

Scheduling Agreement Schedules Page 1 of 1; 3 Records

	⊕	Sched. Agreement ID [↑]	Line ID	Firm Indicator	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturing Part Number	Manufacturer Name	Request Qty.	Unit Of Measure	Request Date
<input type="radio"/>	⊕	1303032323	1	1	116	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	200,000	EA	2024-01-23
<input type="radio"/>	⊕	1303032323	1	1	117	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	238,000	EA	2024-02-20
<input type="radio"/>	⊕	1303032323	1	1	118	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	400,000	EA	2024-03-26

View History

Records per page 200

Forecast SA details

Back to Collaboration View Order Schedule List

Scheduling Agreement Schedules Page 1 of 1; 7 Records

	⊕	Sched. Agreement ID [↑]	Line ID	Firm Indicator	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturing Part Number	Manufacturer Name	Request Qty.	Unit Of Measure	Request Date
<input type="radio"/>	⊕	1303032323	1		119	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	500,000	EA	2024-04-23
<input type="radio"/>	⊕	1303032323	1		120	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	600,000	EA	2024-05-21
<input type="radio"/>	⊕	1303032323	1		121	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	700,000	EA	2024-06-25
<input type="radio"/>	⊕	1303032323	1		122	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	800,000	EA	2024-07-23
<input type="radio"/>	⊕	1303032323	1		123	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	400,000	EA	2024-10-22
<input type="radio"/>	⊕	1303032323	1		124	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	500,000	EA	2025-10-21
<input type="radio"/>	⊕	1303032323	1		125	New	0000260326	Test Connections Inc.	ML1159315	Part Description 3	MPN9101	JABIL	900,000	EA	2030-10-22

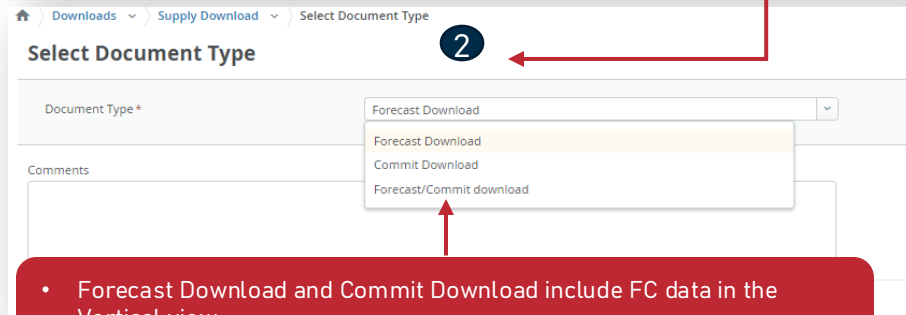
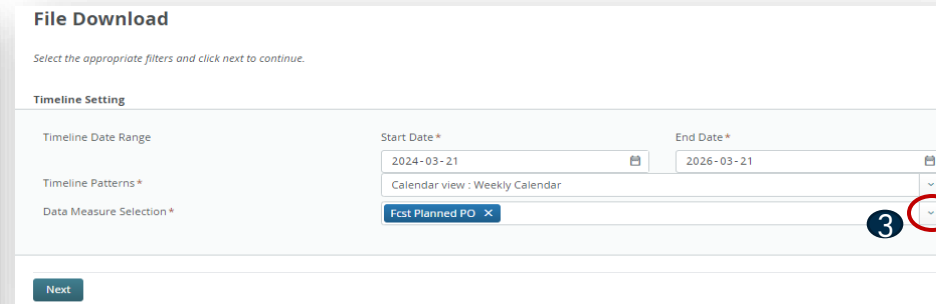
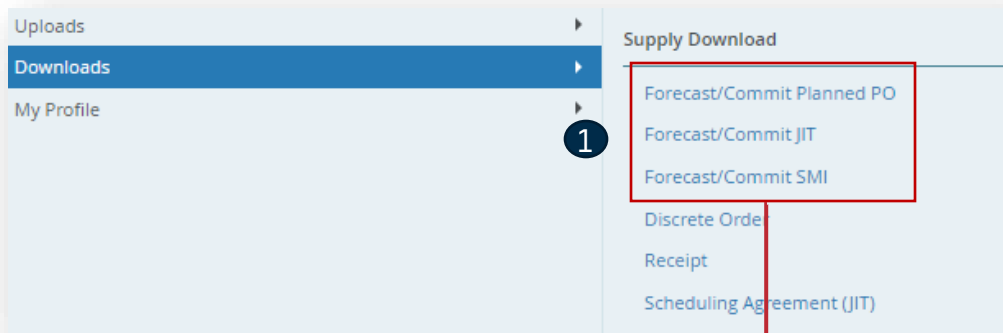
View History

Records per page 200

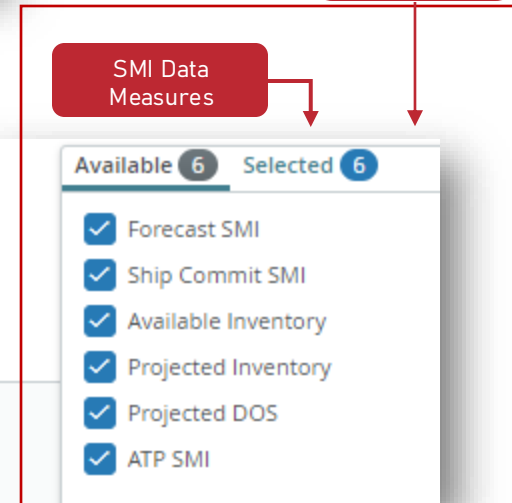
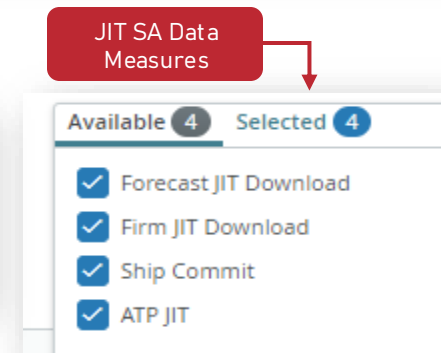
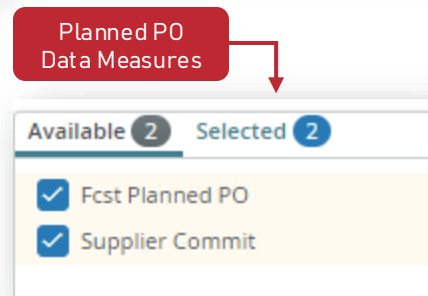
Supplier Forecast Commit - Excel Download

Navigate to Menu> Downloads>Choose objects you want to download. (1) and Select **Document type** (2)

After you select an FC type, the default data measures are already populated by E2open, but you can add more or make changes by clicking the arrow icon to **download the file.** (3)



- Forecast Download and Commit Download include FC data in the Vertical view
- Forecast/Commit Download includes FC data in a horizontal view



Please check separate SMI TRAINING for further information!

Supplier Forecast Commit - Excel Download

File Download

Select the appropriate filters and click next to continue.

Timeline Setting

Timeline Date Range

Start Date* 2024-03-15 End Date* 2026-03-15

Timeline Patterns* Calendar view : Weekly Calendar

Data Measure Selection* Fcst Planned PO Supplier Commit

Next 2

- You can change **Timeline Patterns** as well (1)
- Once all selection is done click **Next** (2)
- On the you can either select your **saved filter** (3) or click "**Edit Filters**" (4) to add more search parameters and customize your preferences and then click **Search** (5)

Calendar view : Weekly Calendar 1

Calendar view : Weekly Calendar

Hybrid view : 4 weeks of daily buckets and 48 weeks (Monday)

Hybrid view : 60 months (Monday)

Search

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Customer Supplier Code 0000260326

Customer Description Supplier Name

Jabil Part Number Jabil PN Description

Manufacturing Name Jabil Plant Code PL01

Supplier Site Customer Site Description

Supplier Site Description Global Customer Id Cust

Data Existence Filter

From (GMT) To (GMT)

YYYY-MM-DD YYYY-MM-DD

Saved Searches TEST FC 3 Save Search

Edit filters 4

Reset

Search 5 Reset

Downloads - Menu - Forecast

PROCESS STARTED


 Acknowledgment - Request successfully issued. Page will automatically refresh in 10 seconds.

Job List Total 1 records - Page 1 of 1

	Document Type	File Name	Status	Creation Time (UTC)	Completion Time (UTC)	User Name	Role Name	Comments
1	Forecast Download	MTIMForecast.xlsx	Queued	2024-03-21:16:26:15		henriett_bakos@jabil.com-jabil	MTIM Buyer Global: SAPSFX	

PROCESS COMPLETED

Click the blue text to open the report

 Request Complete. Click on the file name or status for details.

Job List Total 1 records - Page 1 of 1

	Document Type	File Name	Status	Creation Time (UTC)	Completion Time (UTC)	User Name	Role Name	Comments
1	Forecast Download	MTIMForecast.xlsx	Completed	2024-03-21:16:26:15	2024-03-21:16:26:17	henriett_bakos@jabil.com-jabil	MTIM Buyer Global: SAPSFX	

Supplier Forecast Commit - Excel Upload

STEP 1

- For Forecast Commit Excel Upload – please download first the Commit Download data from the menu:
 - Menu > Downloads > Supply Download > Forecast Commit or Forecast Commit JIT > Commit Download
- In the next step please check the data in the downloaded file: **Quantity and Date** and correct if needed
- Change the value in column Commit Type **(3)** as follows:
 - ConsumptionForecast to **ConsumptionCommit**
 - JITCurrForecast to **ATP JIT**
 - JITFirmCurrForecast to **ConsumptionCommitSA**

#0	1	2	3	4	5	6	7	8	9	10	11
*Customer ID	*Supplier Code	*Jabil Part Number	*SAP Part Number	*Jabil Plant Code	*Supplier Site Code	*Commit Type	*Quantity	*Date	Flex String PIT 1	Flex String PIT 2	Manufacturing Part Number
SAPSTG	0000236789	V39710-W1400-B500\$	V39710-W1400-B500\$	HU08	0000236789	Consumption Forecast	4400	2024-09-25 00:00:00			APXS002A0X-SRZ
SAPSTG	0000236789	V39710-W1400-B500\$	V39710-W1400-B500\$	HU08	0000236789	Consumption Forecast	4400	2024-10-09 00:00:00			APXS002A0X-SRZ
SAPSTG	0000236789	V39710-W1522-B500\$	V39710-W1522-B500\$	HU08	0000236789	Consumption Forecast	4200	2024-06-12 00:00:00			PVX006A0X3-SRZ
SAPSTG	0000236789	V39710-W1522-B500\$	V39710-W1522-B500\$	HU08	0000236789	Consumption Forecast	4200	2024-10-02 00:00:00			PVX006A0X3-SRZ

Supplier Forecast Commit - Excel Upload

STEP 2. Upload the Data

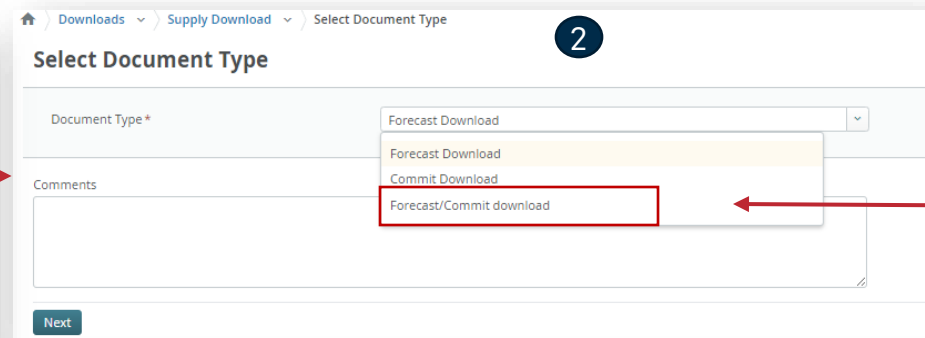
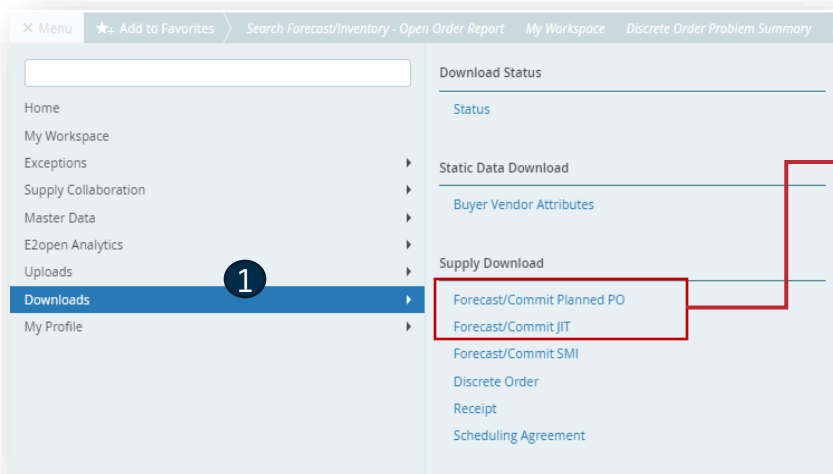
1. Navigate to: Menu > Uploads > Supply Upload and select your FC model **File Upload (1)**.
2. Select the saved Excel file via one of the two methods to select the file. Click Next to **upload the file (2)**.
3. The uploading is in progress.

Once the file is uploaded the status changes to **Completed**.

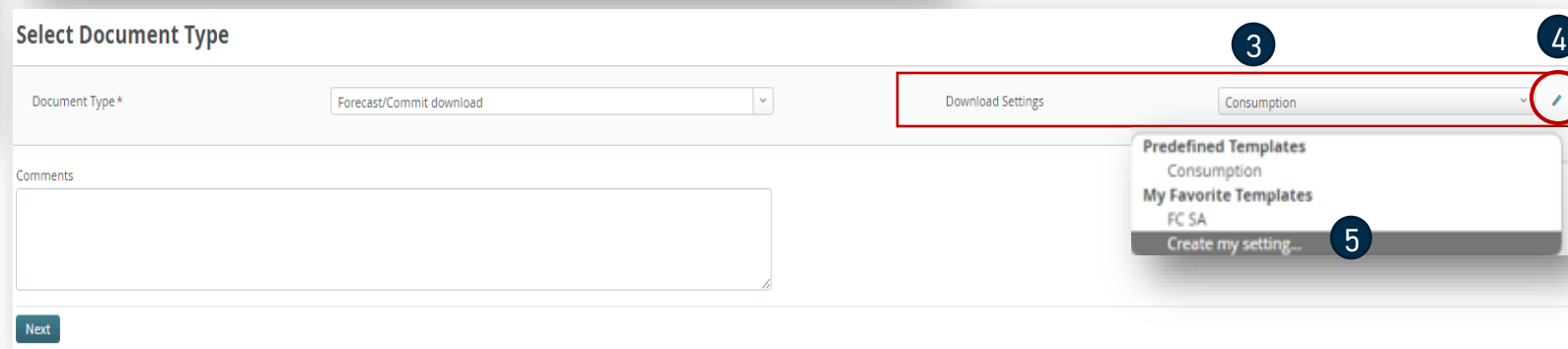
The screenshot displays the Jabil Supplier Forecast Commit interface. The top navigation bar includes 'Menu', 'Add to Favorites', 'Discrete Order Search', and 'My Workspace'. The left sidebar menu is expanded to 'Uploads', which is highlighted in blue. The main content area shows the 'Supply Upload' section with a red box highlighting the 'Forecast/Commit Upload SMI' option, marked with a circled '1'. Below this, the 'Select Document Type' dialog is open, showing the breadcrumb 'Home > Uploads > Supply Upload > Forecast/Commit Upload'. The dialog has a 'Document Type' dropdown set to 'Commit Upload'. A large blue area with a cloud upload icon and the text 'Drag drop file here*' is visible, with a circled '2' next to it. Below this is a text input field for 'Comments' and a 'Next' button.

Download - Forecast & Commit In One Report

- Navigate to: Menu> Downloads (1) and choose:
 - **Forecast/Commit Planned PO** for DPO or **Forecast/Commit JIT** for just-in-time Schedule agreement
- Select Document Type Forecast/Commit Download (2)
- In the Download settings menu located on the TOP right-hand side open the default template (3) or you can update an existing template by using the pencil icon or you can create a new template by clicking „Create my settings” (5) to open Download Configurator and set up your preferred Columns/Sorting and Data



Select Forecast/Commit Download it includes FC data in a horizontal view



Download Configurator - Fields

- In the Download configurator, you have the option to create and customize templates that allow you to download forecast and commit data. These templates can be saved for future use as well. To add a filter, simply select it from the Available list and click the arrow to move it to the Download Fields table **(1)**.
- If you want to remove a filter, select it from the Download Fields table and click the arrow to move it back to the Available list **(2)**.
- To change the order sorting, select any data from Download Fields and move it with the arrow to the Sort Order table. You can then use the arrows on the right side to move the selected data up and down and change the sorting sequence. Alternatively, you can also drag and move the selected data with your mouse. **(3)**

Downloads > Supply Download > Select Document Type

Download Configurator

template: FC SA Save

Columns And Sorting

Available Fields	Download Fields	Sort Order
<input type="checkbox"/> Available Fields ↑	<input type="checkbox"/> Download Fields	<input type="checkbox"/> Sort Order
<input checked="" type="checkbox"/> SA No.	<input type="checkbox"/> Customer	<input type="checkbox"/> Customer
	<input checked="" type="checkbox"/> Supplier Code	<input type="checkbox"/> Supplier Code
	<input type="checkbox"/> Jabil Plant Code	<input type="checkbox"/> Jabil Plant Code
	<input type="checkbox"/> Jabil Part Number	<input checked="" type="checkbox"/> Jabil Part Number
	<input type="checkbox"/> Supplier Site	<input type="checkbox"/> Jabil Part Number
	<input type="checkbox"/> SAP Part Number	

Download Configurator - Data Measures

- In the Download configurator you can add or remove data measures **(1)** also you can change the timeline settings as well **(2)**.
- Saved your settings in a new name and that will be available automatically in future downloads as well **(3)**

The screenshot displays the 'Download Configurator' interface. It is divided into two main sections: 'Data Measures' and 'Timeline Settings'.

Data Measures: This section is split into two panes. The left pane, titled 'Available Data Measures', lists various measures with checkboxes. A red arrow points from the 'Cumulative Forecast' measure in this pane to the right pane. The right pane, titled 'Data Measures', shows the selected measures for the download. A red box highlights the navigation buttons (right arrow, left arrow, double right arrow, double left arrow) between the panes. A red arrow points from this box to the 'Save' button in the bottom right corner.

Timeline Settings: This section contains input fields for 'Relative Start Days (e.g. -1)', 'Relative End Days (e.g. 1)', a dropdown for 'Based On' (set to 'Current Day'), and a dropdown for 'Timeline Patterns'. A 'Close' button is located at the bottom left of this section.

Download Configurator Summary: A summary panel at the bottom right shows the current configuration: 'template: FC SA', a 'Save' dropdown menu, and a 'Columns And Sorting' section. A red arrow points from the 'Save' dropdown to a menu that includes 'Update "FC SA"', 'Save As New Setting', and 'Save As New Setting'.

Download - Forecast & Commit In One Report

Once you created your template you can move to set up search criteria and click Search

Downloads > Supply Download > Select Document Type > Select Data Measure > Filter Collab To Download

Search

Search Tip: Enter data values in one or more of the search fields to view all collaborations which match that criteria. Note that the search is case sensitive.

Customer:

Customer Description:

Jabil Part Number:

Manufacturing Name:

Supplier Site:

Supplier Site Description:

Data Existence Filter:

Supplier Code: 000260326

Supplier Name:

Jabil PN Description:

Jabil Plant Code: PLO1

Customer Site Description:

Global Customer Id Cust:

From (GMT): YYYY-MM-DD To (GMT): YYYY-MM-DD

Search Reset

Process started

Job List Total 1 records - Page 1 of 1

Document Type	File Name	Status	Creation Time (UTC)	Completion Time (UTC)	User Name	Role Name	Comments
Forecast/Commit download	MTIMItems_Inventory.xlsx	In Process	2024-03-15:14:29:53		henriett_bakos@jabil.com-jabil	MTIM Buyer Global: SAPSTG	

Process completed - click the text to open the report

Job List Total 1 records - Page 1 of 1

Document Type	File Name	Status	Creation Time (UTC)	Completion Time (UTC)	User Name	Role Name	Comments
Forecast/Commit download	MTIMItems_Inventory.xlsx	Completed	2024-03-15:14:29:53	2024-03-15:14:29:54	henriett_bakos@jabil.com-jabil	MTIM Buyer Global: SAPSTG	

Next Steps

Visit our Supplier Portal for more Information:

<https://jabil.com/supplier/supplier-collaboration.html>

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Outline](#)

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MADE BETTER.**

